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SOUTH (INNER) AREA COMMITTEE

Meeting to be held in Hugh Gaitskell Primary School, Saint Anthony's Drive, Leeds,
LS11 8AB on
Tuesday, 22nd June, 2010 at 6.30 pm

MEMBERSHIP

Councillors

D Congreve	-	Beeston and Holbeck;
A Gabriel	-	Beeston and Holbeck;
A Ogilvie	-	Beeston and Holbeck;
P Davey	-	City and Hunslet;
M Iqbal	-	City and Hunslet;
E Nash	-	City and Hunslet;
J Blake	-	Middleton Park;
G Driver	-	Middleton Park;
K Groves	-	Middleton Park;

Agenda compiled by:
Guy Close
Governance Services Unit
Civic Hall
LEEDS LS1 1UR
Tel: 24 74356

South East Area Manager:
Shaid Mahmood
Tel: 22 43973

A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

A G E N D A

Item No	Ward	Item Not Open		Page No
			PROCEDURAL BUSINESS	
1	Beeston and Holbeck; City and Hunslet; Middleton Park;		<p>ELECTION OF CHAIR 2010/11</p> <p>To elect a Chair for the 2010/11 municipal year.</p> <p>(Council Function) (2.5 mins presentation / 2.5 mins discussion)</p>	1 - 4
2			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting.)</p>	

Item No	Ward	Item Not Open		Page No
3			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p> <p>No exempt items or information have been identified on this agenda.</p>	
4			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
5			<p>DECLARATIONS OF INTEREST</p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.</p>	

Item No	Ward	Item Not Open		Page No
6			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
7			<p>MINUTES - 25TH MARCH 2010</p> <p>To confirm as a correct record the minutes of the meeting held on 25th March 2010.</p>	5 - 10
8			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p> <p>(10 mins discussion)</p>	
			<p>EXECUTIVE FUNCTIONS</p>	
9	Beeston and Holbeck; City and Hunslet; Middleton Park;		<p>FUTURE MANAGEMENT OF PRIORITY NEIGHBOURHOODS</p> <p>To receive and consider a report from the Director of Environment and Neighbourhoods on progress relating to the management of priority neighbourhoods.</p> <p>(Executive Function) (5 mins presentation / 5 mins discussion)</p>	11 - 16
10	Beeston and Holbeck; City and Hunslet; Middleton Park;		<p>REVIEW OF MOBILE YOUTH PROVISION</p> <p>To receive and consider a report from the South East Area Manager presenting the findings of the review on mobile youth provision.</p> <p>(Executive Function) (5 mins presentation / 5 mins discussion)</p>	17 - 28

Item No	Ward	Item Not Open		Page No
11	Beeston and Holbeck; City and Hunslet; Middleton Park;		<p>INNER SOUTH WELL-BEING BUDGET</p> <p>To receive and consider a report from the South East Area Manager presenting details of proposed projects and activities to deliver local actions relating to the agreed themes and outcomes of the Area Delivery Plan (ADP).</p> <p>(Executive Function) (5 mins presentation / 5 mins discussion)</p>	29 - 44
12	Beeston and Holbeck; City and Hunslet; Middleton Park;		<p>ACTIONS AND ACHIEVEMENTS REPORT</p> <p>To receive and consider a report from the South East Area Manager updating Members on actions and achievements around the Area Delivery Plan since the last Area Committee meeting.</p> <p>(Executive Function) (2.5 mins presentation / 2.5 mins discussion)</p>	45 - 74
			COUNCIL FUNCTIONS	
13	All Wards;		<p>AREA COMMITTEE ROLES FOR 2010/11</p> <p>To receive and consider a report from the Director of Environment and Neighbourhoods presenting a summary of the Area Functions and Priority Advisory Functions for 2010/11.</p> <p>(Council Function) (5 mins presentation / 5 mins discussion)</p>	75 - 84
14	Beeston and Holbeck; City and Hunslet; Middleton Park;		<p>LOCAL AUTHORITY APPOINTMENTS TO OUTSIDE BODIES</p> <p>To receive and consider a report from the Chief Democratic Services Officer on Local Authority Appointments to Outside Bodies.</p> <p>(Council Function) (5 mins presentation / 5 mins discussion)</p>	85 - 98

Item No	Ward	Item Not Open		Page No
15	Beeston and Holbeck; City and Hunslet; Middleton Park;		<p>NEW GENERATION TRANSPORT (NGT) SCHEME: UPDATE</p> <p>To receive and consider a report from the New Generation Transport (NGT) Team outlining progress on development of the New Generation Transport scheme.</p> <p>(Council Function) (5 mins presentation / 5 mins discussion)</p> <p>(Late report to follow)</p>	
16	Beeston and Holbeck; City and Hunslet; Middleton Park;		<p>DOG CONTROL ORDERS</p> <p>To receive and consider a report from the Director of Environment and Neighbourhoods seeking Members' feedback on proposals to introduce Dog Control Orders across the City.</p> <p>(Council Function) (5 mins presentation / 5 mins discussion)</p>	99 - 102
17	Beeston and Holbeck; City and Hunslet; Middleton Park;		<p>DATES, TIMES AND VENUES OF FUTURE MEETINGS</p> <p>Wednesday 22nd September, 2010 (Building Blocks, Maud Avenue, Leeds, LS11 7DD)</p> <p>Tuesday 4th November, 2010 (Belle Isle Family Centre, St John and Barnabas Church, Belle Isle Road, Leeds, LS10 3PG)</p> <p>Wednesday 12th January, 2011 (Civic Hall, Leeds, LS1 1UR)</p> <p>Wednesday 9th February, 2011 (Venue to be advised)</p> <p>Thursday 24th March, 2011 (Venue to be advised)</p> <p>(All meetings to commence at 6.30 pm).</p> <p>MAP OF TODAY'S VENUE</p> <p>Hugh Gaitskell Primary School, Saint Anthony's Drive, Leeds, LS11 8AB</p>	

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Originator: Guy Close

Tel: (0113) 24 74356

Report of the Chief Democratic Services Officer

South (Inner) Area Committee

Date: 22nd June 2010

Subject: Election of Chair 2010/11

Electoral Wards Affected:
 Beeston and Holbeck
 City and Hunslet
 Middleton Park

Ward Members consulted
 (referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

This report is submitted to remind Members of the arrangements for the annual election of the Committee Chair.

The nomination(s) received will be reported at the meeting and Members will be requested to elect from amongst themselves a Committee Chair for the 2010/11 municipal year.

1.0 Purpose Of This Report

1.1 The purpose of the report is to explain the arrangements for the annual election of the Chairs of the Area Committees.

2.0 Background Information

2.1 Article 10 of the Council's Constitution sets out the composition, functions and role of Area Committees.

2.2 Paragraphs 10.7 and 10.8 of Article 10 deal with the appointment (election) of Chairs of the Area Committees. It states that the Chairs of Area Committees will be appointed (elected) by the Area Committees themselves.

3.0 Main Issues

3.1 The Area Committee Procedure Rules, also contained in the Council's Constitution, detail the process whereby Chairs' are appointed (elected). For ease of reference the provisions are reproduced below. It is important to note:-

- That, with the exception of Independent Members, all nominations have to be submitted via the respective Group Whips; and
- That all nominations have to be received by the Chief Democratic Services Officer no later than one clear working day before the first meeting of the Area Committee at which the election will take place.

3.2 The nominations for Chair will be notified to Members at the meeting by the named Governance Services Officer on the front of this agenda.

4.0 RECOMMENDATIONS

Members are requested to elect from amongst themselves an Area Committee Chair for the 2010/11 municipal year.

Background Papers

Area Committee Procedure Rules

Area Committee Procedure Rules (Extract)

5.0 APPOINTMENT OF CHAIR

- 5.1 Each Area Committee will elect its own Chair, from amongst the City Councillors eligible to serve on that Committee.
- 5.2 Each Party Group with Members elected within an Area Committee area may put forward a nomination from amongst its Members on the Area Committee to Chair the Area Committee. An Independent Member may also put forward a nomination.
- 5.3 A nomination must be forwarded to the Chief Democratic Services Officer no later than 1 clear working day before the first meeting of the Area Committee (after the Annual Council meeting) each year.¹
- 5.4 The Chief Democratic Services Officer will ensure that nominations and the appointment of the position of Chair are dealt with at the Committee's first meeting of the municipal year.
- 5.5 The Chair will be appointed by overall majority of votes cast by those Members eligible to do so and present at the meeting. If no overall majority is achieved, then the nominee with the smallest number of votes will be eliminated from consideration, and the vote repeated.
- 5.6 Where an overall majority of votes cannot be obtained the Council will appoint a Chair.

¹ A nomination from a Party Group must be forwarded by the Whip of that Group.

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SOUTH (INNER) AREA COMMITTEE

THURSDAY, 25TH MARCH, 2010

PRESENT: Councillor A Gabriel in the Chair

Councillors J Blake, D Congreve,
D Coupar, P Davey, G Driver, E Nash and
A Ogilvie

62 Chair's Opening Remarks

The Chair welcomed all in attendance to the March meeting of the South (Inner) Area Committee.

63 Exempt Information - Possible Exclusion of the Press and Public

RESOLVED – That the public be excluded from the meeting during consideration of the following parts of the agenda designated exempt on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present there would be disclosure to them of exempt information so designated as follows:

The Leeds City Credit Union Branch appendix referred to in Minute No. 76 under the terms of Access to Information Procedure Rule 10.4 (3) (information relating to the financial or business affairs of any particular person (including the authority holding that information)) and on the grounds that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

64 Declarations of Interest

Councillor Gabriel declared an interest in agenda item 12, Inner South Well-Being Budget, in her capacity as Chair of Beeston Festival. On the basis that the interest was prejudicial, she withdrew from the meeting during the discussion of the item and did not vote. (Minute No. 73 refers)

Councillor Ogilvie declared an interest in agenda item 12, Inner South Well-Being Budget, in his capacity as Member of Beeston Festival. On the basis that the interest was prejudicial, he withdrew from the meeting during the discussion of the item and did not vote. (Minute No. 73 refers)

Councillors Blake, Congreve, Driver, Gabriel and Ogilvie declared a personal interest in agenda item 15, Leeds City Credit Union Branch Network, in their capacity as Members of Leeds City Credit Union. (Minute No. 76 refers)

Further declarations of interest were made at later points in the meeting. (Minute Nos. 73 and 76 refer)

65 Apologies for Absence

An apology for absence was submitted on behalf of Councillor Iqbal.

66 Minutes - 10th February 2010

RESOLVED – That the minutes of the meeting held on 10th February 2010 be confirmed as a correct record.

67 Matters Arising from the Minutes

Minute No. 55 – New Generation Transport (NGT) Scheme – Current Position and Public Consultation Results

It was reported that funding had been agreed for development of the New Generation Transport (NGT) Scheme.

68 Open Forum

In accordance with paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, the Chairman allowed a period of up to 10 minutes for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee.

A local resident raised concern about vehicles parked on grass verges at Holbeck Lane and the negative impact of this on Holbeck in Bloom.

There was a request to re-install the gates at Tilbury Mount to reduce instances of anti-social behaviour. Area Management agreed to look into both these issues.

It was reported that South Leeds Community Radio was now broadcasting over the internet. For further information visit www.southleedscommunityradio.org.uk

69 Streetscene Services Change Programme - Update Report

The Head of Environmental Services submitted a report on proposals for improvements within Streetscene Services.

The Chair welcomed to the meeting, Steven Smith, Parks and Countryside, to present the report and respond to Members' questions and comments.

In brief summary, the key areas of discussion were:

- The need for greater detail in the report about progress made against achieving targets.
- Concern about some of the language used in the report, particularly taking into account the recent industrial action.

- The need for Members to be kept informed about how the service was developing.
- Localised working and engagement activity with local residents, e.g. Local Environmental Survey.
- There was a request for breakdown of litter pickers on ward by ward basis. It was agreed to provide Members with this information.

RESOLVED –

- (a) That the report and information appended to the report be noted; and
- (b) That the Area Committee receives a further update report at the Area Committee meeting in June 2010.

70 Deployment of Community Environment Officers and Support Officers within Inner South

The Environmental Action Team Service Manager submitted a report on deployment of Community Environment Officers and Support Officers within the inner south area of Leeds.

The Chair welcomed to the meeting, Paul Spandler, Acting Service Manager, Environmental Services, to present the report and respond to Members' questions and comments.

In brief summary, the main areas of discussion were:

- Confirmation that Community Environment Officers (CEO's) were being trained to serve fixed penalty notices for dog fouling.
- Clarification whether income from fixed penalty notices was being re-distributed for community use. It was agreed to raise this matter with Gerry Shevlin, Community Safety Co-ordinator.
- Confirmation that CEO's were being introduced to Ward Members. In the meantime, any queries to be directed to Paul Spandler.

RESOLVED – That the contents of the report be noted.

71 Area Delivery Plan 2008-11 - Annual Refresh

The South East Area Manager submitted a report which presented the Area Delivery Plan 2008-11 for Members' approval.

Sheila Fletcher, Area Management Officer, presented the report and responded to Members' questions and comments.

In brief summary, the key areas of discussion were:

- Acknowledgement of the role of Member Champions.
- Reporting arrangements of ward based issues to the Area Committee.

RESOLVED –

- (a) That the report and information appended to the report be noted;
 - (b) That the annual refresh of the Area Delivery Plan 2008-11 be approved;
- and
- (c) That appointment of Member champions to specific themes of the Area Delivery Plan be agreed as part of the annual consideration of Local Authority Appointments to Outside Bodies at the Area Committee meeting in June.

72 Future Management of Priority Neighbourhoods

The Director of Environment and Neighbourhoods submitted a report on progress relating to the future management of priority neighbourhoods.

Appended to the report was a copy of the job description and employee specification for the post of Neighbourhood Manager.

RESOLVED – That the item be deferred to the Area Committee meeting in June, subject to the continuation of re'new's support to the Middleton Regeneration Partnership for 3 months from 1st April 2010 and the continuation of the Mobile Youth Provision for a period of 3 months.

73 Inner South Well-being Budget

The Director of Environment and Neighbourhoods submitted a report which contained details of proposed projects and activities to deliver local actions relating to the agreed themes and outcomes of the Area Delivery Plan (ADP).

Sheila Fletcher, Area Management Officer, presented the report.

In the absence of the Chair, Councillor Gabriel, who declared a prejudicial interest and withdrew from the meeting, Councillor Congreve assumed the Chair for the well-being funding applications relating to Beeston Festival 2010 and Holbeck Gala 2010.

RESOLVED –

- (a) That the report and information appended to the report, be noted;
- (b) That the Area Committee approves continuation of the youth bus service for a period of 3 months from 1st July 2010 pending the outcome of the evaluation of the service;
- (c) That funding for the post of Priority Neighbourhood Development Worker ceases on 1st July 2010;
- (d) That the following decisions be made in relation to grant applications for well-being funds:
 - Beeston Festival 2010 – £3,000 (2009/10 Revenue Budget) – Approved
 - Holbeck Gala 2010 – £2,000 (2009/10 Revenue Budget) – Approved
 - Hunslet Moor sign – £780 (2009/10 Revenue Budget) – Approved

- Feasibility Study for South Leeds Sports Centre – £8,225 (£4,112.50 from Beeston and Holbeck and City and Hunslet Wards) (2009/10 Revenue Budget) – Approved.

(Councillor Gabriel declared an interest in this item in her capacity as Member of Holbeck Gala 2010. On the basis that the interest was prejudicial, she withdrew from the meeting during the discussion of the item and did not vote.)

(Councillor Ogilvie declared interests in this item in his capacity as Member of Holbeck Gala 2010 and also in his capacity as Director of Tiger 11. On the basis that both interests were prejudicial, he withdrew from the meeting during the discussion of the items and did not vote.)

74 Actions and Achievements Report

The Area Committee considered a report from the South East Area Manager which updated Members on the actions and achievements of the Area Management Team since the last meeting.

The following information was appended to the report:

- Minutes of the South Leeds Employment, Enterprise and Training Partnership (SLEET) meeting held on 3rd March 2010
- Minutes of the Children Leeds South Leadership Team meetings held on 18th November 2009 and 19th January 2010
- Minutes of the South Leeds Community Safety Partnership – Core Group meeting held on 29th January 2010
- Middleton Regeneration Board update.

Keith Lander, Acting Area Manager, presented the report and provided a brief update on activities that had taken place in the inner south area since the last Area Committee meeting.

On behalf of the Area Committee, the Chair wished to place on record her thanks to Councillor Coupar for her hard work and positive contribution to the Area Committee's work. It was noted that Councillor Coupar was standing down as Ward Member for Middleton Park at the forthcoming local elections.

RESOLVED – That the report and information appended to the report be noted.

75 Dates, Times and Venues of Area Committee Meetings 2010-11

The Chief Democratic Services Officer submitted a report which requested Members to give consideration to agreeing the dates, times and venues of their meetings for the 2010/11 municipal year.

RESOLVED – That subject to confirmation of the proposed meeting date in December 2010, the following dates be approved in the 2010/11 municipal

year to take place at various venues across the inner south area of Leeds at 6.30pm.

Tuesday, 22nd June 2010, Wednesday, 22nd September 2010, Thursday, 4th November 2010, Wednesday, 9th February 2011, Thursday, 24th March 2011

76 Leeds City Credit Union Branch Network

The Chief Customer Services Officer and Director of City Development submitted a joint report which provided details on the services provided by Leeds City Credit Union Branch Network to enable the Area Committee to engage in an informed debate about the future of Credit Union branches within their area.

The appendix to the report was designated as exempt under Access to Information Procedure Rule 10.4(3).

The following representatives attended the meeting to present the report and respond to Members' questions and comments:

- David Roberts, Senior Policy and Information Officer, City Development; and
- Neil Rhodes, Vice-President of Leeds City Credit Union.

Members emphasised the need to establish Elected Member representation on the Credit Union Board.

RESOLVED –

- (a) That the Area Committees notes and supports the ongoing work being undertaken by the Council in relation to Leeds City Credit Union; and
- (b) That the request for funding from the Area Committee's Well-Being Budget be approved and reconfirmed for Dewsbury Road Credit Union with an allocation of £10,000 (£5,000 each from Beeston and Holbeck and City and Hunslet Wards) and up to £5,000 for Credit Union in Belle Isle from Middleton Park Ward, subject to consultation with Belle Isle Tenant's Management Organisation and other partners.

(Councillor Blake declared a personal interest in this item in her capacity as Board Member of the Belle Isle Tenant Management Organisation.)

(The meeting concluded at 8.36 pm.)



Originators: Sheila Fletcher
Tel: 2243040

Report of the South East Area Manager

Inner South Area Committee

Date: 22nd June 2010

Subject: Future Management of Priority Neighbourhoods

<p>Electoral Wards Affected:</p> <p>Beeston & Holbeck City & Hunslet Middleton Park</p> <p><input checked="" type="checkbox"/> Ward Members consulted (referred to in report)</p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p>	
<p>Council Function <input type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

Executive summary

This report sets out the primary focus of the Inner South Area Management Team over the coming months to accelerate and sustain developments already begun through the Neighbourhood Improvement Plans (NIPs) and Intensive Neighbourhood Management (INM) programme. In the context of a changing environment, this report suggests a flexible approach to the future management of work in priority neighbourhoods to respond and adapt to new initiatives and outcomes of the Locality Working Pathfinder (The Pathfinder) as they emerge.

Members of the area committee are asked to note this and ongoing work to develop a Team Neighbourhood approach in Belle Isle.

This report also seeks area committee approval to extend the contract to re'new using well-being funds from July 2010 – 31st March 2011, for the support and further development of the Middleton Regeneration Partnership.

Purpose of Report

1. This report follows previous papers to the area committee in November 2009 and February 2010 on progress relating to the future management of priority neighbourhoods. The purpose of the report is to;
 - outline the primary focus of the inner south area management team around the coordination of universal mainstream services and identified priorities;
 - highlight opportunities through The Pathfinder to promote and deliver continuous and sustainable improvements in priority neighbourhoods;
 - set out proposals for the support and further development of the Middleton Regeneration Partnership;
 - update the area committee on progress to pilot a “team neighbourhood” approach in Belle Isle as agreed by the area committee in November 2009.

Background Information

2. Within Inner South’s Area Delivery Plan (ADP) there is a commitment to engage with the community and assist with the delivery of activities to meet community needs in targeted neighbourhoods. To date this work has been undertaken through the roll out of a programme of Neighbourhood Improvement Plans (NIPs) delivered by the area management team covering inner south and supported by a Priority Neighbourhood Development Worker funded by the area committee. This post ends on 30th June 2010.
3. Previous reports to area committee have looked at options for a dedicated Neighbourhood Manager Post. We live in a changing environment however and in the context of developing a neighbourhood management approach in priority neighbourhoods across inner south Leeds, this report suggests that the recently introduced Locality Working Pathfinder Programme (The Pathfinder) creates opportunities to promote and deliver continuous and sustainable improvements.

Locality Working Pathfinder Programme

4. The Pathfinder aims to ensure a more focused approach within neighbourhoods which will enable services to be more responsive, efficient and effective, particularly with regard to the use of resources.
5. The vision for locality working focuses on the development, with partners, of integrated services that will be more efficient, effective and responsive to local needs. We are not talking about additional or new capacity, but a realignment of existing resource to lead to integration. The promotion of cultural change and “One Council” working presents a valuable opportunity therefore, in the absence of dedicated resources, for improved service delivery in priority neighbourhood in inner south Leeds.
6. The Pathfinder however is very much in its infancy and this report outlines an approach to focused work in priority neighbourhoods in the context of a changing environment which adapts to the outcomes of The Pathfinder as they emerge.

Proposals for Inner South Leeds

7. It is proposed that the primary focus of the area management team covering the inner south will be the coordination of universal mainstream services and additional priorities identified by the area committee in the Area Delivery Plan. High quality public services are central to reducing deprivation and the emphasis is on the issues that most affect residents' quality of life and the areas where change is most urgently required.
8. Local residents surveyed as part of the evaluation of the Intensive Neighbourhood Management Programme (INM) said that some environmental problems, such as fly tipping and bin yards have not improved. It is proposed to accelerate the work undertaken through the INM programme to tackle the underlying causes of persistent, repetitive and stubborn social and environmental problems that cause neighbourhood blight. This will be achieved by creating conditions for effective service delivery, including;
 - environmental audits to identify grot spots;
 - working with the community and elected members to look at how services can be tailored to different local circumstances and priorities;
 - facilitating the network of area based partnerships and Tasking and ensuring that these links are strengthened and avoid duplication;
 - holding council departments and other agencies to account for meeting the objectives set out in the Area Delivery Plan;
 - the monitoring of performance against local targets for service delivery;
 - regular reports on delegated functions both to the area committee and at individual ward member briefings.

In addition, this work will include targeted preventative and enforcement activities.

9. Fundamental to this work is the involvement of local residents and the Third Sector to ensure they have genuine opportunities to influence the way their neighbourhood develops. The inner south has a range of resident led groups, including 'In Bloom' and 'Friends Of' groups and it is proposed that they be encouraged to take part in walkabouts of "grot-spot" areas with council services. The aim is not only to report and monitor environmental conditions in neighbourhoods but also to create opportunities for volunteers, already committed to clean up and green up their neighbourhood, to inspire others to get more involved in renewing their neighbourhood through participation. This in turn will encourage a sense of ownership, building pride in sustaining places where people want to live.
10. In addition to the above, the following paragraphs, detail on a ward basis, proposals for interventions in regeneration areas and specific neighbourhoods.

Beeston & Holbeck and City & Hunslet Ward

11. Discussions at individual ward member meetings have determined some areas for targeted intervention and these have been discussed with council colleagues in streetscene who have indicated their support for this approach. As some of these neighbourhoods are undergoing physical regeneration it has been proposed that the Beeston Hill & Holbeck Regeneration Partnership is an appropriate forum for addressing and tackling these issues. Given the broad membership of this partnership, this will ensure that public service agencies and partnerships take responsibility for the part they play in creating successful neighbourhoods and that public service improvements are integrated in area regeneration programmes.

Middleton Park Ward - Belle Isle

12. At the November 2009 meeting of the Inner South Area Committee, it was agreed that the Team Neighbourhood approach would be piloted in Belle Isle. Team Neighbourhood is a process which aims to improve the way in which services are delivered at a neighbourhood level. Its anticipated outcomes
 - To promote better collaboration between professionals and agencies at a neighbourhood level
 - To improve the way that people in local neighbourhoods receive services
 - To achieve efficiencies through the better use of staff and resources
13. Team Belle Isle includes operational staff and their managers from a range of public and Third Sector services. It will provide a range of opportunities for staff and residents to participate as appropriate, and to meet and collaborate with their peers to address specific problems and issues. It is anticipated that in many cases, operational staff would “pick and mix” their participation in local tasking groups as suits their professional circumstances and the issues of concern at specific times. The intention is to draw together the most appropriate professional group to address and resolve real issues in specific circumstances, so attendance at tasking groups may fluctuate as needs arise and change. In this way the process will add value to the work of services and individual staff, and will promote a more holistic view of work in neighbourhoods, enabling staff to appropriately signpost and refer on issues which may have come to their attention, but which are not specifically within their own remit.
14. It is proposed that a small steering or executive group will provide leadership for the “team”. This group will have responsibility for overseeing local community engagement and the development of the neighbourhood improvement plan. Work is in progress with key partners to develop this further and establish governance arrangements for Team Belle Isle.
15. An introduction event for Team Belle Isle, to include all frontline staff from across council services, partner agencies, the Voluntary, Community and Faith Sector (VCFS), local councillors and resident activists, is planned for 7th July. It is proposed that there will be an audit of existing relationships between staff to help identify weaknesses, training and team building needs. Funding has been received from Connecting Communities to facilitate this. A programme for this event is currently being developed by the area management team and BITMO, liaising with the Middleton Park ward councillors. A full report on progress will be presented to the area committee in September.

Middleton Park Ward - Support and further development of Middleton Regeneration Partnership

16. Members will recall that it was agreed at the area committee meeting on 25th March 2010 to defer the decision on an application from re’new to continue its support to the Middleton Regeneration Partnership and the delivery of the Middleton Regeneration Strategy and Action Plan. It was agreed then to allocate Well-Being funds to extend their contract for an interim period of 3 months from April to June to undertake a full assessment of re’new’s application and consider other options. Discussions have now taken place with Middleton Park ward members and the area management team to consider the options available to take forward this work in Middleton. The Middleton

Park Ward Members are unanimous in their view to extend the contract to re'new up to 31st March 2011.

17. re'new has played an active role in Middleton since 2006 when they, along with Aire Valley Homes and the area committee, jointly commissioned an external consultant to advise on a way forward for regeneration in Middleton. The consultant's report produced in October 2006 proposed a key role for the newly established Middleton Regeneration Board to develop and drive forward a strategy for Middleton. Partners agreed that re'new would support the development and delivery of the strategy by employing a Neighbourhood Manager to lead the work. The first Neighbourhood Manager came into post in February 2007, jointly funded by re'new and Safer Stronger Communities Funding (SSCF). Re'new's application to continue this work is within the context of maintaining momentum and ensuring the continued strategic prominence and positioning of regeneration in Middleton. Their role will include responsibilities around;
 - support to the Middleton Regeneration Partnership;
 - consultation and engagement activity;
 - communications and marketing;
 - linking future physical regeneration to the work of the Middleton Regeneration Partnership;
 - fund raising;
 - developing operational, local practices that better connect professionals working in the area around common issues such as safeguarding of children and vulnerable adults and worklessness;
 - accountability to the area committee, via the area management team – providing regular performance reports and updates on local actions
18. In terms of community consultation and engagement activity, it is recognised that this requires an integrated approach with other local stakeholders such as Health for All and Aire Valley Homes. It is suggested that this will serve to strengthen relationships and enhance collaboration between these organisations that have a responsibility for similar issues/themes in the area. In addition this will ensure access to a wide range of community networks, helping to bring the wider community together around shared interests and concerns. Discussions are ongoing with Asda to secure funding for community engagement and involvement as part of their corporate social responsibility. It is proposed that key members of the regeneration partnership, with ward councillors, look at breaking down some of the components of community engagement activity for individuals organisations to develop specific projects and activities supported by this funding should it be secured.
19. The request to the Inner South Area Committee is for 50% of the total staff costs of £43,600. re'new will contribute the other 50% in line with their previous practice. The well-being allocation requested for the period June – 31st March 2011 is £16,350 from the Middleton Park Ward revenue allocation.
20. The area committee are asked to note that while re'new may support the partnership, the area management has retains overall strategic direction and management on

behalf of the council and area committee who have delegated responsibility for regeneration and neighbourhood management. Officers from the area management team and re'new will meet regularly to ensure that opportunities for creative synergies are found and to maintain an agreed monitoring, performance evaluation and reporting system. Should Members agree these proposals it is suggested that a six month evaluation report is brought to the January 2011 meeting of the Inner South Area Committee.

Implications for Council Policy and Governance

21. There are no direct implications for Council Policy and Governance associated with this report.

Legal and Resource Implications

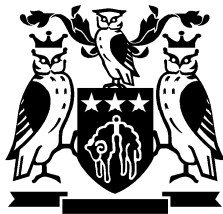
22. There are no legal implications associated with this report.

Recommendations

23. The Area Committee is requested to:
 - Note the content of this report
 - Approve well-being funds of £16,350 from the Middleton Park revenue allocation to re'new to continue the further development and support of the Middleton Regeneration Partnership and a six month evaluation report submitted to the January 2011 area committee meeting.

Background Papers

- Inner South Priority Neighbourhoods – Inner South Area Committee 10th February 2010
- Inner South Neighbourhood Improvement Plans – Sustainability and future plans for managing priority neighbourhoods – Inner South Area Committee 11th November 2009



Originator: Sheila Fletcher/
Sarah May
Tel:3951306

Report of the South East Area Manager

Inner South Area Committee

Date: Tuesday 22 June 2010

Subject: A review of Mobile Youth Provision

Electoral Wards Affected:

Beeston & Holbeck
City & Hunslet
Middleton Park

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

To support the achievement of the Every Child Matters strategic outcomes and to achieve the Area Committee's additional responsibility in the context of the Children and Young People's Plan for South Leeds, this report provides an evaluation of the mobile youth provision funded by the area committee and delivered by St Luke's Cares and asks that the area committee considers options for the future of this provision beyond September 2010 when the current funding ends.

Purpose of This Report

1. The purpose of this report is to outline the findings of a review of the mobile youth provision funded by the area committee and delivered by St Luke's Cares. The review highlights the need to explore greater linkages between this provision and that delivered by statutory youth services and asks the area committee to consider options for the future of this provision.

Methodology

2. Both St Luke's and LCC Youth Service have been involved in this review process and the discussions around improving the provision for young people in the area.

Background Information

3. In February 2006, the Area Committee approved the commissioning of a mobile youth provision scheme to operate across the inner south area. The original aim of the project was to provide an alternative way to engage with young people particularly in street based locations where young people tend to gather and in locations without centre based youth provision. At that time the vehicle was a leased transit van converted into a space where small groups of young people can engage in activities such as creative art, discussion, DVDs and receive advice from youth workers on a range of matters.
4. St Luke's Cares were the successful tender for the contract and began delivering the service from July 2006. A timetable was produced to outline where and when the vehicle would visit key locations across the area. This was advertised to local young people through schools, the Youth Service and local community organisations. Since then the timetable has been revised in line with the views of ward councillors and youth workers. In April 2008, the area committee agreed to fund the mobile youth provision for a further 12 months from July 2008 – 09, and then again in April 2009 for 12 months. Pending the outcome of this review, the area committee agreed a further 6 months funding in April 2010.
5. In 2009, St Luke's Cares secured funding from O2 to purchase a bus, resulting in a reduction in running costs. Since that time well-being funds have been used to cover staffing, fuel and insurance costs.

Evaluation of activity

6. The mobile provision has continued to target areas of need within the community, providing young people aged 8 - 18 years old with structured, purposeful activities while providing a hook for engaging those most at risk of anti-social behaviour. Youth workers and young people themselves have identified that taking part in constructive activities has a long-term beneficial effect on young people's lives. St Luke's Cares have provided a detailed summary of actions and achievements. This is available at Appendix 1
7. Members of the Area Committee are asked to consider the particular benefits of offering young people constructive activities as a diversion from involvement in anti-social behaviour from a very young age. The current area committee funded provision, delivered by St Luke's Cares, has always targeted children and young people from the age of 8 years old. Mobile provision delivered by the Youth Service

targets 13-19 year olds, addressing youth services priorities such as reducing teenage pregnancies, anti-social behaviour and NEETS.

8. Since September 2009, St Luke's have been funded by the Early Years service to deliver a mobile play ranger service to 5-12 year olds. St Luke's have achieved this by merging 4 existing sessions to create mixed provision for 5-18 year olds. The locations of the mixed sessions is based on research by the Early Years Service and are in Beeston & Holbeck and Middleton Park wards. St Luke's state that one of the benefits of the mobile play ranger service is that some young people are released of their "baby-sitting" ties due to their younger siblings being able to participate with them in the activity. It also creates opportunities to engage with families and parents who have then gone on to volunteer to work with the young people.
9. Appendix 2 highlights the timetable of service across the whole of the inner south, the mixed sessions are highlighted in blue and operate in Beeston & Holbeck and Middleton Park wards. There has been an increase in the 13+ age range accessing the service at the start of the mobile play ranger service in September 2009. Unfortunately however some sessions were cancelled in January and December due to exceptionally poor weather conditions resulting in lower figures compared to the same period in 2008-2009.
10. Should the area committee agree to continue funding the mobile youth provision, it is proposed that the costs are reduced to take account of Early Years funding for the 5-12 ages.
11. The following are current timetables highlighting both sets of provision; St Luke's and Youth Service provision

St Luke's currently operates in the following nine Inner South Neighbourhoods:

Day	Location	Time	Ward
Monday	Balmorals	4pm – 5.30pm	City & Hunslet
	Sissons	6pm – 7.30pm	Middleton Park
Tuesday	Cardinals / Millshaws	4pm – 5.30pm	Beeston & Holbeck
	Normantons	6pm – 7.30pm	Beeston & Holbeck
Wednesday	West Granges	4pm – 5.30pm	Middleton Park
	Arthingtons	6pm – 7.30pm	City & Hunslet
Thursday	Cottingley	6pm – 7.30pm	Beeston & Holbeck
	Brett Gardens	8pm – 9.30pm	City & Hunslet
Friday	Manor Farms	4pm – 5.30pm	Middleton Park

12. These areas are agreed on an annual basis as part of the development of the funding agreement and project delivery statement for the project. However, it is acknowledged that there will need to be some more flexibility around service provision to address key issues around Anti Social Behaviour which are being raised through monthly Police Tasking meetings.
13. The Youth Services timetable operates at the following times and locations (correct at time of writing this report):

Day	Location	Time	Ward
Monday	Gypsy Lane	4.30pm – 6.30pm	Beeston & Holbeck
	Grove Road	7pm – 9pm	City & Hunslet
	East Granges	7pm – 9pm	Middleton Park
Tuesday	South Leeds Academy	12.30pm – 2pm	Middleton Park
	Disraeli Terrace	4.30pm – 6.30pm	City & Hunslet
	Cottingley Heights	7pm – 9pm	Beeston & Holbeck
Wednesday	Westwood Primary	7pm – 9pm	Middleton Park
	South Leeds Academy	12.30pm – 2pm	Middleton Park
	Targeted areas of Middleton	4.30pm – 6.30pm	Middleton Park
Thursday	South Leeds Academy	12.30pm – 2pm	Middleton Park (but engaging with young people from across the inner south)
	Parkfield Avenue	4.30pm – 6.30pm	Beeston & Holbeck
	Westwoods / Throstles Acres	4.30pm – 6.30pm	Middleton Park
	Pepper Road	7pm – 9pm	City & Hunslet
Friday	Arthington Place	4.30pm – 6.30pm	City & Hunslet
	Cross Flatts Park	7pm – 9pm	Beeston & Holbeck

The Youth Service produces a monthly directory of their activities, allowing a degree of flexibility to where they can direct their service.

Partnership Working

14. The mobile youth provision is delivered by sessional youth workers and volunteers and in partnership with other organisations. It is suggested that the mobile youth provision scheme improves mutual understanding of issues and the challenges facing the voluntary and public sector in the delivery of effective youth services. St Luke's is a relatively small organisation, and like other voluntary, community and faith sector organisations tend to operate in a relatively informal and non - bureaucratic manner which young people find less intimidating to engage with. In addition, because they are embedded in the communities they serve, they have a knowledge and understanding of those communities and of the support that they require. This knowledge and understanding is built up over time creating confidence and trust from the community.
15. There have been incidences of duplication of service between St Luke's and the Youth Service and this has been highlighted in some area specific reports which St Luke's submitted to the area management team as part of this review, for example, when St Luke's were working in parts of Middleton and Belle Isle, there was overlap of services and St Luke's had to transfer their provision to another area within the ward. If the area committee agree to continue funding, it is proposed that the area management team work with both providers to develop an improved framework for all mobile youth provision. St Luke's also acknowledge in their review report the need to develop a closer working relationship with the Youth Service and it is suggested that one of the outcomes of this review is to facilitate the strengthening of the relationship between the two organisations.

Options for future youth provision in Inner South Leeds

16. The development of the South Leeds Youth Hub is integral to future youth provision for young people living in Inner South Leeds. St Luke's have indicated that they will be encouraging young people who access the mobile youth provision to visit and participate in activities which will be taking place at the Hub. This will be complimented by the two mini buses which the Youth Service have purchased to transport young people to and from the facility.
17. A strategic framework for the commissioning of youth services is being developed which will be a tool to build services around the needs of children and young people and to deliver their outcomes most efficiently and effectively. It is anticipated that this commissioning framework will be implemented in April 2011.
18. In this context and in view of the outcomes of this evaluation, the area committee is requested to consider the following options for the future of the mobile youth provision.

Option 1

The Area Committee continue to fund St Luke's Mobile Youth Provision from 1st October – 31st March 2011 at a reduced cost of £15,170 to reflect funding received from Early Years to engage with 5-12 year olds.

Option 2

The area committee ceases funding with effect from 30th September 2010 and provision is delivered by the Youth Service. This option has implications for the Play Ranger service that is currently delivered as a mixed session. In addition, mobile provision delivered by the Youth Service targets only 13-19 year olds.

19. Recommend Option 1 with the following additional recommendations;
 - the area management team, with the Youth Services, and through the network of partnerships, will work together to investigate opportunities to facilitate the future commissioning of this provision from 1st April 2011. In addition, it is recommended that a further report is submitted to the January 2011 meeting of the Inner South Area Committee to outline progress on this;
 - a robust performance management framework with baseline information and specific targets is put in place to accurately measure and monitor the activity;
 - more effective links are made to Tasking Meetings and an element of flexibility introduced to both sets of provision in order to be more responsive towards issues raised around Anti Social Behaviour and crime hotspots;
 - improved joint working to ensure a complimentary service between any mobile youth provision operating across the area;
 - explore new ways in which to publicise and promote the service to encourage greater participation.

Implications For Council Policy and Governance

20. There are no implications for Council Policy and Governance associated with this report.

Legal and Resource Implications

- 21 There are no direct legal implications. Funding implications will be covered within the funding agreement with St Luke's Cares.

Recommendations

22. The area committee is requested to:

- Note the contents of this report
- Indicate which of the following options they agree for future mobile provision;

Option 1; that the area committee continue to fund St Luke's Mobile Youth Provision from 1st October – 31st March 2011 at a reduced cost of £15,170 to reflect funding from Early Years Service. Funding split by ward is £5,878 City & Hunslet; £4,646 Beeston & Holbeck & Middleton Park wards. This option to include recommendations as outlined in paragraph 19.

Option 2; that the area committee cease funding to take effect from 30th September 2010 and future provision is delivered by the Youth Service.

Background Papers

- Inner South Area Committee: The Youth Bus and Priority Neighbourhood Development worker – next steps 8th April 2008.
- Inner South Area Committee: Mobile Youth Provision, April 2009

Appendix 1

2008

Overview

Ward	Jan		Feb		March		April		May		June		July		August		Sept		Oct		Nov		Dec		T's
	N	E	N	E	N	E	N	E	N	E	N	E	N	E	N	E	N	E	N	E	N	E	N	E	
MP	18	103	14	152	48	127	30	111	54	131	29	100	40	114	13	54	28	91	21	159	7	104	12	37	1597
C&H	29	292	22	153	40	96	36	131	44	113	57	120	42	212	49	41	47	54	5	107	5	107	2	110	1914
B&H	15	78	16	57	29	63	21	59	25	83	13	102	14	135	13	28	19	61	23	102	4	74	1	34	1069
Totals	62	473	52	362	117	286	87	301	123	327	99	322	96	461	75	123	94	206	49	368	16	285	15	181	4580

Breakdown Age & Sex

	Middleton Park Ward							City & Hunslet Ward							Beeston & Holbeck Ward						
	5 – 8 yrs		(8) 9 – 12		13 – 19		Ts	5 – 8yr		(8) 9 – 12		13 – 19		Ts	5 – 8yrs		(8) 9 – 12		13 – 19		Ts
	M	F	M	F	M	F		M	F	M	F	M	F		M	F	M	F	M	F	
Jan	-	-	48	20	30	23	121	-	-	112	63	130	16	321	-	-	29	26	24	14	93
Feb	-	-	55	29	57	25	166	-	-	50	28	79	18	175	-	-	19	23	17	14	73
March	-	-	59	42	58	16	175	-	-	46	27	50	13	136	-	-	37	24	21	10	92
April	-	-	71	21	39	10	141	-	-	46	27	60	33	166	-	-	27	27	9	17	80
May	-	-	73	35	48	29	185	-	-	38	18	72	29	157	-	-	28	55	12	13	108
June	-	-	61	23	25	20	129	-	-	61	41	60	15	177	-	-	36	43	18	18	115
July	-	-	75	34	26	19	154	-	-	65	90	78	21	254	-	-	61	40	21	13	135
Aug	-	-	28	20	16	3	67	-	-	23	31	26	10	90	-	-	13	8	10	10	41
Sept	-	-	40	38	30	11	119	-	-	39	15	32	15	101	-	-	20	23	22	15	80
Oct	-	-	57	27	76	20	180	-	-	22	24	55	25	126	-	-	32	35	31	27	125
Nov	-	-	32	32	39	8	111	-	-	30	9	51	22	112	-	-	15	22	17	24	78
Dec	-	-	7	12	21	15	55	-	-	28	14	44	22	108	-	-	7	8	7	13	35
Totals	-	-	606	333	465	199	-	-	-	560	387	737	239	-	-	-	324	334	209	188	-
Totals	-		939		664		1603	-		947		976		1923	-		658		397		1055

Appendix 1

2009

Overview

Ward	Jan		Feb		March		April		May		June		July		August		Sept		Oct		Nov		Dec		T's
	N	E	N	E	N	E	N	E	N	E	N	E	N	E	N	E	N	E	N	E	N	E	N	E	
MP	8	70	12	133	9	150	0	55	1	60	24	154	7	179	19	167	26	76	26	153	24	46	42	109	1550
C&H	1	78	10	100	8	120	5	150	11	59	22	183	4	183	13	94	26	52	18	45	3	62	15	41	1303
B&H	11	47	15	74	9	84	0	77	1	38	7	71	2	81	15	109	28	59	60	86	16	84	8	59	1041
Totals	20	195	37	307	26	354	5	282	13	170	53	408	13	452	47	370	187	80	104	284	43	192	65	209	3894

Breakdown Age & Sex

	Middleton Park Ward							City & Hunslet Ward							Beeston & Holbeck Ward						
	5 – 8 yrs		(8) 9 – 12		13 – 19		Ts	5 – 8yr		(8) 9 – 12		13 – 19		Ts	5 – 8yrs		(8) 9 – 12		13 – 19		Ts
	M	F	M	F	M	F		M	F	M	F	M	F		M	F	M	F	M	F	
Jan	-	-	17	22	21	18	78	-	-	26	8	27	18	79	-	-	7	13	13	25	58
Feb	-	-	53	23	56	13	145	-	-	33	23	33	21	110	-	-	26	20	21	22	89
March	-	-	67	40	32	20	159	-	-	33	28	46	21	128	-	-	23	19	28	23	93
April	-	-	20	17	12	6	55	-	-	40	46	49	20	155	-	-	19	17	21	20	77
May	-	-	20	13	24	4	61	-	-	29	8	19	14	70	-	-	7	8	5	19	39
June	-	-	55	44	62	17	178	-	-	53	39	79	34	205	-	-	10	7	24	37	78
July	-	-	47	55	60	24	186	-	-	52	48	54	29	183	-	-	21	18	30	14	83
Aug	-	-	50	61	61	14	186	-	-	32	16	37	22	107	-	-	38	33	30	23	124
Sept	-	-	23	19	24	12	78	-	-	30	19	46	7	102	-	-	25	21	24	17	87
Oct	8	18	40	32	77	4	179	0	0	13	9	27	14	63	15	13	32	33	32	21	146
Nov	3	0	21	12	15	19	70	6	16	9	13	13	8	65	2	4	23	27	14	30	100
Dec	15	16	34	42	29	15	151	8	5	18	11	7	7	56	4	0	9	25	14	15	67
	26	34	447	380	473	166	-	14	21	36	26	43	21	-	21	17	240	241	256	266	-
Totals	60		827		639		1526	35		636		652		1323	38		481		522		1041

Appendix 1

2010

Overview

Ward	January		February		March		April		May		June		Totals
	New	Existing	N	E	N	E	N	E	N	E	N	E	
Middleton Park	17	45	2	128	29	140	20	133					
City & Hunslet	18	13	35	78	52	69	8	51					
Beeston & Holbeck	15	43	15	60	23	54	46	278					
Totals	50	101	52	266	104	266	74	462					

Breakdown Age & Sex

	Middleton Park Ward							City & Hunslet Ward							Beeston & Holbeck Ward								
	5 – 8 yrs		(8) 9 – 12		13 – 19			5 – 8yr		(8) 9 – 12		13 – 19			5 – 8yrs		(8) 9 – 12		13 – 19				
	M	F	M	F	M	F	Ts	M	F	M	F	M	F	Ts	M	F	M	F	M	F	Ts		
Jan	9	2	14	12	21	4	62	0	1	3	4	17	6	31	2	4	9	12	14	17	58		
Feb	15	19	30	28	31	7	130	10	10	19	20	40	14	113	8	6	13	18	8	22	75		
March	23	19	26	38	55	8	169	9	3	21	3	73	12	121	12	8	17	25	4	13	77		
April	22	19	39	26	44	3	131	3	6	8	21	18	3	59	44	24	98	67	67	24	257		
May																							
June																							
Totals	128		213		133				42		99		167				108		259		169		

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WC: 03.05.10	Monday	Tuesday	Wednesday	Thursday	Friday	Sat
PLAY RANGERS AND YOUTH BUS (Including MIXED SESSIONS)						
3.30 start 4.00 – 5.30	Balmorals	Cardinals/ Millshaw	West Granges	Play Session Rotating around Wards	Manor Farms	10.00 Start 10.30 – 12.00 Urban Bar 12.30 – 2.00 King Street Drighlington 2.30 – 4.00 Thorpe Village Oaxley Street 4.30 finish
6.00 – 7.30	Sissons	Normantons	Arthingtons	Cottingley	Churwell	
8.00 – 9.30 10.00 finish				Brett Gardens		

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Originator:
Sarah May
39 51306

Report of the South East Area Manager

Inner South Area Committee

Date: Tuesday 22nd June 2010

Subject: Inner South Well-Being Budget

<p>Electoral Wards Affected:</p> <p>Beeston & Holbeck City & Hunslet Middleton Park</p> <p><input checked="" type="checkbox"/> Ward members consulted (referred to in this report)</p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p>
<p>Council Function <input type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input checked="" type="checkbox"/></p> <p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

Executive Summary

This report provides a position statement on the 2010/11 Inner South Area Well-Being Budget for both capital and revenue funding streams.

Budget allocations for the ADP Commissioning and Small Grant pots are indicated in the report along with amounts available for ward pots.

The report also puts forward a number of projects for Area Committee approval.

Also attached at Appendix 1 is a summary of all the Inner South Area Committee funded well- being projects in the 2009/10 financial year.

1. Purpose of this report

- 1.1 This report provides an overview of the Well-Being fund revenue and capital budgets for the Inner South Area.

2. Revenue funding available for 2010/11

- 2.1 The current position with the Inner South Area Committee revenue budget is as follows:

Revenue Budget Details	Amount
Inner South Budget for 2010/11	£247,860
Carry Forward balance from 2009/10	£130,369
Total Budget for 2010/11	£378,229
Total Commitments for 2010/11 to date (1 st June 2010)	£187,957.63
Amount for new projects (1 st June 2010)	£190,271.37

3. Small Grants Allocation for 2010/11

- 3.1 It is recommended that Inner South Area Committee set aside £23,000 for small grants, as outlined in the Inner South Area Delivery Plan, presented at the Area Committee on 25th March. The breakdown of the £23,000 is as follows :
- Beeston & Holbeck - £12,000
 - City & Hunslet - £6,000
 - Middleton Park - £5,000

These figures are based on previous year's funding allocations and the level of funding which has been given to small grant applicants.

Since the last Area Committee meeting in March there have been no small grant applications approved.

4. ADP Commissioning Pots

- 4.1 As part of the 2010/11 Inner South Area Delivery Plan which was presented at the meeting held on 25th March, the Area Committee agreed to a number of ADP Commissioning Pot allocations for Enterprise & Economy, Health & Wellbeing, Learning and Thriving Places. Following this decision and subsequent discussions with Ward Councillors, it is requested that area committee approve two additional commissioning pots, one for Environment and the other for Harmonious Communities, which would cover the costs of community festivals and galas taking place in 2011. The table below illustrates the proposed allocations for each commissioning pot, which the area committee is requested to approve.

ADP Commissioning Pots	Beeston & Holbeck	City & Hunslet	Middleton Park
Communication, Consultation & Engagement	£3,000	£3,000	£3,000
Enterprise and Economy	£3,000	£3,000	£3,000
Environment inc. skips	£6,000 (£3,000 skips)	£6,000 (£3,000 skips)	£5,000 (£2,000 skips)
Harmonious Communities (Community Festivals)	£4,000	£4,000	£6,000
Health and Wellbeing	£3,000	£3,000	£3,000
Learning	£3,000	£3,000	£3,000
Thriving Places	£5,000	£5,000	£5,000
Total	£27,000	£27,000	£28,000

4.2 As agreed in September 2009, commissioned projects will be approved outside the Area Committee meeting by sending summaries of proposals to ward members via e-mail and allowing 10 days for comments to be fed back through to the area management team. Commissioning applications have recently been received by area management, prior to the allocations for 2010/11 being confirmed. It is requested that the area committee provide a decision on the following applications at this meeting:

4.3 **Belle Isle Garden Scheme (Belle Isle Elderly Winter Aid) £2,895**

The aim of this project from Belle Isle Elderly Winter Aid is to develop and support an existing gardening scheme for older people by:

- Paying for the costs of clearing 20 overgrown gardens to allow elderly residents to join the regular garden maintenance programme
- Contributing to the costs of the Service Support Worker so that they can run the day-to-day operations of the garden scheme e.g. preparing work sheets for the gardeners, visiting new clients and assessing the work to be done and dealing with any issues/problem which arise.

This project will assist in achieving the following priority in the Area Delivery Plan's Environment theme:

E3: Improved environmental appearance of inner south east

The total costs of this project is £2,895 with this amount being requested from the Middleton Park Environment commissioning pot.

Note: the Area Committee has funded this scheme in the previous two years.

4.4 **After school activities club (Broomfield South SILC) - £2,985**

This project from Broomfield South SILC is for transport cost and other costs involved in enabling pupils with Special Educational Needs to attend an after school activity club which offers a range of activities including ICT, horticulture, sports, coaching and trampolining (rebound therapy). This is an opportunity for the pupils to learn in social environments as students with Special Educational Needs have very limited access to social activities. The club is run by staff on a voluntary basis. Without one-to-one staffing support, extra transport and escorts, children cannot access these activities. The small allocation of funding the school receives does not cover the costs of attending these out of school activities through the year. The funding applied for would mainly be to cover transport costs and the cost of providing escorts to enable

the children to get home after the activities. All the children come to school on Education Leeds transport but this transport for getting home is not available for children attending after school activities. The School is also exploring possible Activity Fund support for this project.

Approximately 65 of the total of 158 children (i.e. 41%) on the roll are from Inner South Leeds with the remainder coming from Outer South Leeds and from other areas in Leeds.

This project will assist in achieving the following priority in the Area Delivery Plan's Culture theme:

A1: Enable more people to become involved in sport and culture by providing better quality and wider ranging activities and facilities.

The total cost of this project is £3,735 with £2,985 being requested from the Inner South Area Committee. As only 41% of the children live in Inner South it is recommended that only 41% of the amount applied for should be approved i.e. £1,225. If approved the funding would be allocated to the commissioned Learning pots for each Ward on a pro rata basis of the number of children living in the Inner South area i.e. Beeston & Holbeck Ward (£392), City & Hunslet Ward (£245), Middleton Park Ward (£588)

4.5 **Middleton Emotional Health and Wellbeing Project - £3,000**

This project from the Middleton Emotional Health and Wellbeing Group aims at improving the overall emotional health and wellbeing of people living in the Middleton area. Activities include:

- Delivering a mental health first aid course
- Delivering physical activity sessions aimed at older people who are at risk of isolation
- Running an event to promote emotional health and well being including Time to Change (reducing stigma about mental health problems, promoting stress relieving activities, promoting support available for those with various emotional problems, depression etc
- Promoting self help by developing an internet session to promote websites and resources and books and leaflets aiming to promote self help in relation to emotional problems.

The partnership aims to benefit 40+ Middleton residents.

This project is being run by the Middleton Emotional Health and Wellbeing Project which includes Middleton Elderly Aid, NHS Leeds, Middleton Children's Centre, South Leeds Primary Mental Health team Health For All (Leeds) and the Health Improvement team (LCC). Middleton Elderly Aid will act as the stakeholder for the project.

This project will assist in achieving the following priority in the Area Delivery Plan's Health and wellbeing theme:

F8: Help local people look after their own health and well-being through increasing their knowledge and skills through the promotion of the Change for Life programme.

The total cost of the project is £6,000 with £3,000 being requested from Middleton Park Health & Wellbeing commissioning pot.

5. Ward Pot Allocations

- 5.1 As agreed at last meeting of the area committee, after the ADP commissioning pot allocations have been approved, any remaining funding is split three ways to create ward pots for ward based projects. The following ward pot balances, include any underspent funding from 2009/10 projects.

Ward	2010/11 Allocations
Beeston & Holbeck	£24,157.67
City & Hunslet	£31,364.97
Middleton Park	£29,748.73
Ward	Remaining funding if all applications are approved
Beeston & Holbeck	£19,511.67 (projects total £4,646)
City & Hunslet	££23,986.97 (projects total £7,378)
Middleton Park	£5,926.73 (projects total £23,822)

6. Approval of new revenue project applications

- 6.1 **Mobile Youth Provision – six months additional funding**
Further to the report on the review of mobile youth provision presented as an earlier agenda item to this meeting, the area committee are requested to endorse their decision on this project. **The total cost of this project is £15,170. The ward splits are; City & Hunslet £5,878, Beeston & Holbeck and Middleton Park wards £4,646 each.**
- 6.2 **Regenerating the Garnets - £1,500**
The aim of this project from Leeds Federated Housing Association is to place two large banners covering most of the gable ends of two properties scheduled for demolished facing onto Tunstall Road to promote key messages about the area. The Garnets partnership group, comprising residents and some local small businesses have agreed that it is important to promote the Garnets as an area which is being developed and not run down. The key messages will be seen by local residents, other people working in or travelling through the area. Local young people will be involved in the design of the banners with the designs judged by the Garnets partnership. The final design will be prepared by a professional artist.

The banners should help promote community involvement in the regeneration of the area and promote a positive outlook for the future.

This project will assist in achieving the following priority in the Area Delivery Plan's Harmonious Communities theme:

H6: Greater involvement of local people in influencing decision making.

The total cost of this project is £3,000 with £1,500 being provided by Leeds Federated Housing and £1,500 being requested from the City and Hunslet Ward pot.

6.3 **Additional gardens (Middleton Elderly Aid) - £2,826**

This aim of this project from Middleton Elderly Aid (MEA) is to increase the capacity of their gardening scheme so that they can provide basic garden maintenance services to more households in the Middleton area (mostly older people but also to younger people with disabilities). The garden service covers hedge trimming, grass cutting, general weeding, cutting back of bushes and branches. There is an increasing demand for their garden services from new service users.

The application for well being funding is:

- To meet the gap between the hourly rate charged by MEA to the users of the service and the higher actual cost to MEA of the gardeners. Part of the funding would be to meet this gap (effectively to subsidise the service for those using the service) and
- To contribute to the costs of the Client Support Outreach Worker who co-ordinates the gardening scheme including liaising with residents, assessing need, collecting payment, monitoring and evaluating the maintained gardens.

A minimum of 25 extra elderly peoples' households would receive three garden maintenance visits. A minimum of four of these gardens would need two days of work to complete their maintenance visits.

This project will assist in achieving the following priority in the Area Delivery Plan's Environment theme:

E3: Improved environmental appearance of inner south east

The total cost of this project is £2,826 with this amount being requested from the Middleton Park Ward pot.

Note 1: there is also a capital application from Middleton Elderly Aid for gardening equipment which is linked to this revenue application. (See below)

Note 2: the Area Committee has funded this gardening scheme in the previous two years.

6.4 **Middleton Regeneration Partnership - £16,350**

Further to the report on The Future Management of Priority Neighbourhoods presented to this meeting, the area committee are asked to endorse their decision relating to re'new's application to continue support to the development of Middleton Regeneration Partnership.

The request to the Inner South Area Committee is for 50% of the total staff costs of £43,600. re'new will contribute 50% in line with their previous practice. The well-being allocation requested for the period June – 31st March 2011 is £16,350 from the Middleton Park ward pot.

7. Capital funding available for 2010/11

Capital Budget Details	Amount
Inner South Capital Programme 2004/05 – 2010/11 (revised programme amount May 10)	£730,900
Total Capital Programme Commitments to date (1 st June 2010)	£552,535.72
Amount remaining for Ward Pots to date (1 st June 2010)	£177,554.28
Ward	Ward Pot allocations for 2010/11
Beeston & Holbeck	£69,032.33
City & Hunslet	£92,801.03
Middleton Park	£15,359.32
Ward	Remaining funding if all applications are approved
Beeston & Holbeck	£59,610.33 (projects total £9,422)
City & Hunslet	£76,876.03 (projects total £15,925)
Middleton Park	£2,500.32 (projects total £12,859)

8. Approval of new capital project applications

8.1 Manorfield Hall – Improvements and Signage

A project has been developed to replace the existing flooring of the main hall at the facility which has become worn and uneven. Another part of the project is to install some road signs to direct both pedestrians and cars to the building. It is proposed that three signs are installed – one on Belle Isle Road and two on Town Street.

This project will assist in achieving the following priority in the Area Delivery Plan's Culture and Harmonious communities themes:

Support to be provided to other facilities not part of the Area Committee portfolio. Maintain support to and develop sustainability of current resident and community groups.

The total cost for this project is £3,330 - £2,755 for the flooring and £555 for the signs; made and fully installed. All funding is requested to come from the Middleton Park Ward capital allocation.

8.2 **Middleton Circus – Christmas Tree & Lighting - £1,000**

An additional £1,000 is requested towards the installation of a Christmas tree and light motifs at Middleton Circus. A tree which will be permanently situated at Middleton Circus will be purchased this year in order to minimise costs in future years. The electrical installation points for the light motifs will also be a one off cost in the 2010/11 financial year. To link in with the Christmas tree being installed at Middleton Circus, there is a Christmas carol concert being organised for the community to participate in.

This project will assist in achieving the following priority in the Area Delivery Plan's Harmonious Communities theme:

Encourage communities in inner south Leeds to take up opportunities to participate to promote community confidence and cohesion

The total cost of this project is £1,000 with this amount being requested from Middleton Park Ward.

8.3 **Hamara Centre Roof Top Garden Development - £10,070**

The aim of this project is to refurbish the roof top garden at Hamara to make it more use friendly and a vibrant space for the community to meet, relax, eat, drink and carry out activities in a start of the art outdoor space. The space will be ideal for running workshops and seminars around health, fitness and well being. The space can be used year round because of an umbrella structure. The space will be used by the public and by partners including a range of community and voluntary organisations.

This project will assist in achieving the following priority in the Area Delivery Plan's Culture theme:

A1: Enable more people to become involved in sport and culture by providing better quality and wider ranging activities and facilities, and in particular the action: 'Support to be provided to other facilities not part of the Area Committee portfolio'

By providing a space for workshops and seminars on health, fitness and well being this project will also contribute to supporting the ADP's Health and Well being theme.

The total cost of this project is £12,070 with £10,070 being requested from the capital allocation for the City and Hunslet Ward.

8.4 **New 'carpet' for the artificial cricket pitch at Hunslet Nelson - £6,500**

The aim of this project by Hunslet Nelson Cricket Club is to provide a new covering to their artificial wicket. Their existing carpet is 15 years old and has been patched up on a number of occasions and is now not safe for children to use. In 2010 they are hoping to bring in children from 15 primary schools and 3 high schools to lean cricket and play inter-school matches.

This project will assist in achieving the following priority in the Area Delivery Plan's Culture theme:

A6: To improve the facilities and condition of parks, sports pitches and open spaces to encourage greater use by residents

The total cost of this project is £6,500 with approximately £2,167 being requested from the capital allocation for each of the three Wards. This is on the basis that young people and other residents using the facilities are spread reasonably equally over the three wards.

Note: In 2006/7 the Area Committee contributed £19,600 to fund part of the costs of providing a portacabin to provide changing facilities, toilets and showers for the club.

8.5 **Fire safety (St. Lukes) - £4,551**

The aim of this project by St Lukes Cares is to provide a fire alarm and emergency lighting to meet Fire Safety regulations so they can continue to occupy the second and third floors at Unity House on Beeston Road. This will enable St. Luke's to continue to offer services to over 300 young people a year giving local young people a safe place to meet with trained staff, provision for off-site programmes for 13 – 19 year old learners excluded from mainstream education, provide necessary workspace for the Youth and Play work staff, base for youth forum meetings and free meeting room space for local groups, and will allow the use of the building for Prevent-funded joint work with Hamara.

This project will assist in achieving the following priority in the Area Delivery Plan's Learning Theme

C5: Increase number of activities commissioned that support the provision of alternative curriculum activities in inner South East so that there is an increased number of young people engaged in positive activity. This would be achieved by enabling St Lukes Cares to continue their work with disaffected young people who are NEETs.

The project will also assist in achieving the following action in the ADP's Culture theme:

A2: Support to be provided to other facilities not part of the Area Committee portfolio

The project also supports the following action in the Health and Wellbeing theme F9: Reduce teenage conception and improve sexual health. This would be achieved by enabling St. Lukes to continue their work on sexual health with groups of young people and contribute to the priority.

The total cost of this project is £4,551 with equal amounts being requested from the capital allocation of each of Beeston and Holbeck and City and Hunslet Wards (i.e. £2,276 from each Ward).

8.6 **Litterbins - Helston Walk - £800**

The proposal is for two litterbins to be installed in the Helston Walk area which suffers a number of problems relating to littering and to problem with refuse collection. Streetscene is tackling the refuse collection problems. Two litterbins would be provided near the school and shop with the aim of reducing the amount of light littering in the area.

This project will assist in achieving the following priority in the Area Delivery Plan's Environment theme:

E6: Improved environmental appearance of inner south east.

The total cost of this project is £800 with this amount being requested from Middleton Park Ward.

8.7 Additional gardens – equipment (Middleton Elderly Aid) - £625

The aim of this project from Middleton Elderly Aid is to purchase gardening equipment (electric lawnmower, electric hedge trimmer and electric strimmer and some hand tools) to support their gardening service. This project complements their application for well being funding set out in the revenue section above.

This project will assist in achieving the following priority in the Area Delivery Plan's Environment theme:

E3: Improved environmental appearance of inner south east

The total cost of this project is £625 with this amount being requested from Middleton Park Ward.

8.8 Community access to IT service (Health for All) - £11,328

The aim of this project by Health For All (Leeds) is to provide computer facilities at six community based centres which Health For All manages and delivers services from. This would enable local groups and local people to have open access to online services to improve their knowledge of health, training and employment opportunities and understand the services provided by LCC. Health For All has secured funding to employ an IT worker to set up the workstations in each centre and who would also train centre staff and workers running groups to in turn train local groups to use the IT equipment and access courses in their use.

The centres are: Beeston Village community centre (2 workstations), Holbeck Youth Centre (4 workstations), Belle Isle Family centre (3 workstations), Middleton advice centre (2 workstations), Middleton family centre (2 workstations), the Pavilion family centre (Dewsbury Road) (2 workstations). Health For All is confident that they will achieve the 300 plus learners that they to register each year to comply with UK Online funding requirements.

This project will assist in achieving the following priority in the Area Delivery Plan's Learning theme:

C1: Enhance the skill level of residents and the workforce in inner SE to fulfil individual and economic potential and developing skills

The total cost of the project is £45,000, with £11,328 being requested from the Inner South Wards to pay for the IT equipment. The balance of £30,000 is coming from UK Online which Health For All and £4,000 contribution from Health For All's own resources. The amounts proposed to be allocated are on the basis of the costs of equipment to be installed in the community centres listed above. This equates to £4,979 for Beeston & Holbeck Ward, £1,412 for City & Hunslet Ward and £4,937 for Middleton Park Ward.

9. Area Well Being Funded Projects 2009/10

- 9.1 Attached at Appendix 1 is a summary of revenue and capital projects funded by through the Wellbeing budget funded projects in 2009/10.

10. Implications for Council Policy & Governance

- 10.1 There are no specific implications for Council Policy and Governance associated with this report.

11. Legal & Resource Implications

- 11.1 Legal implications as a result of this report will be reflected in any subsequent Funding Agreements for projects funded from the Inner South Well being Budget allocation.
- 11.2 Resource implications will be that the remaining balance of the Well being Budget for revenue will be reduced and remaining balance of the Well being Budget for capital will be reduced as a result of any projects funded.

12. Recommendations

- 12.1 The recommendations associated with this report are as follows:
- Area Committee to note the content of this report
 - Approval is given the Small Grants allocation for the three wards (3.1)
 - Approval is given for the ADP Commissioning Pots funding allocations for 2010/11 (4.1)
 - A decision is made on whether Area Committee wishes to fund new commissioning pot proposals (4.3 – 4.5)
 - a decision is made on whether the Area Committee wishes to fund the new revenue well being budget applications (6.1 – 6.4)
 - a decision is made on whether the Area Committee wishes to fund the new capital well being budget application (8.1 – 8.8)

Background Papers

- South (Inner) Area Committee Well-Being Budget Report, 25th March 2010

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Appendix 1 Well- Being funded projects approved 2009/10

(a) Revenue projects

Beeston & Holbeck Ward	£
Health for All – contribution to revenue costs of Beeston Village Community Centre	5,000
Youth Service – rental costs for youth sessions at Beeston Village Community Centre	1,800
Cupboard Project – establish groups for young people’s activities, sexual health clinic providing information and support.	10,000
Parks & Countryside – to provide 15 new allotments at Shafton Lane	7,600
Holbeck Health & Wellbeing project – to run budgeting courses, events and information, cooking on a budget courses	3,000
Holbeck Foods – part-time project manager to manage the shop	5,500
Banners to promote and raise awareness of regeneration activity in Holbeck	195

City & Hunslet Ward	
Safer Leeds – future maintenance of Leasowe alleygates; call-outs and maintenance	110
Leeds Christian Community Trust – to run an intergenerational community action day in Hunslet	670
Central Leeds Cricket Club – to pay for hire of nets, purchase of equipment, pay for coaching	1,900
Police – target hardening of six blocks of garages in Hunslet	1,750
Police – door and window alarms to homes in Hunslet	1,020
Parks & Countryside – repair/replace Hunslet Moor sign	780

Middleton Park Ward	
Belle Isle Family Centre – to support the Belle Isle Gala, after school club, parents and tots group, teatime club	9,500
MEEED partnership – to hold a ‘Beat the Credit Crunch’ event	2,500
Middleton Elderly Aid – to pay for 3 garden maintenance visits to 25 gardens to bring them into the gardening scheme	3,910
Belle Isle Elderly Winter Aid – to bring 15 – 20 people into the garden maintenance service and support the work of the Service Support Worker	2,125
Re’new – to publicise the work of Middleton Regeneration Partnership, produce a community calendar and newsletter.	5,450
Friday Night Project – to run sports and creative activities for young people at Middleton Leisure centre	3,000
Belle Isle Health and Wellbeing project – to run a winter wellbeing day, run physical activity sessions, set up walking group, run cooking on a budget course and budgeting course.	3,000
LCC Jobs and Skills – to run an event promoting job, learning and training opportunities	928

Middleton Extended Services Cluster – promotion of children’s healthy weight including budgeting support cards, healthy eating/healthy lunchbox recipe cards, cooking course.	2,700
Belle Isle Family Centre – support for young people in youth training kitchen	3,000
Belle Isle Family Centre – to run the Belle Isle Gala 2010	5,000

Beeston & Holbeck and City & Hunslet Wards	
Beeston Festival 2009 – contribution towards costs of running the Festival	3,000
Friday Night Project – sports and creative activities for young people on Friday evenings at the South Leeds Sports Centre	3,000
Friends of Cross Flatts Park – summer activities in the park	5,000
Credit Union – to enable branch at Dewsbury Road One Stop Centre to remain open	10,000
Police – diversionary activities on 4 th and 6 th November	2,617
St Luke’s Cares – to provide activities/sessions on Friday and Saturday evenings at the Urban Bar	4,800
Learning Partnerships – marketing campaign, activities and training to reduce infant mortality in Beeston Hill and Holbeck	3,000
Tiger 11 – feasibility study of possibility of transferring South Leeds Sports Centre to community ownership	8,225
Beeston Festival 2010 – contribution towards costs of running the Festival	3,000
Holbeck Gala 2010 – contribution towards costs of running the Gala	2,000

Beeston & Holbeck and Middleton Park Wards	
Leeds Ahead – support to residents’ groups	3,000

All three Wards	
St Luke’s Cares – Youth bus providing base for sessions in a variety of neighbourhoods	35,260
Priority Neighbourhood Development Worker – to establish and support community groups	33,684
Fayre Care for Christmas – provision of food hampers for vulnerable/deprived families	1,500
South Leeds Community Radio – broadcast transmission, recruit additional volunteers, work with community groups, increase awareness of the radio station	10,600
Leeds Ahead – to provide 3 World of Work days and provide professional services to community organisations	3,750
Small grants – to provide for small grants	23,000
Skips – to provide skips to support clean ups	8,000
Neighbourhood Improvement Plans (NIPs) – to support a programme of NIPs	15,000
Community engagement – to support community engagement	12,000

Women's Health Matters – provision to support women attending a domestic violence support and education group	8,290
(b) Capital projects	£

Beeston & Holbeck Ward	
Health For All – capital works to convert former Beeston library into Beeston Village Community Centre	9,000
Clarksfield allotments – to provide a toilet for people with disabled	1,793
Streetscene Services – to provide two litterbins in the Cardinals	800

City & Hunslet Ward	
Streetscene Services – to provide a litterbin in Maud Avenue	400
Hunslet Methodist Church – installation of new hot water boiler, refurbishment of heating system, installation of new industrial gas cooker	4,000
Joseph Priestley College – renovation of Old Cockburn centre	4,350
Safer Leeds – provision of alleygates, fencing, letterboxes at the Leasowes	5,539

Middleton Park Ward	
Middleton Extended Services – purchase of 5 virtual babies for lessons with groups of students	3,525
Middleton Park Football Club – improvements to Cranmore and Raylands community centre	25,000
Leeds Lights – Provision of a Christmas tree and Christmas lights at Middleton Park Circus	4,463
Safer Leeds – installation of alleygate and fencing at the Sissons	710
Hunslet ARLFC – contribution towards costs of new minibus	8,000

All three Wards	
South Leeds Community Radio – installation of transmitter equipment to enable broadcast transmission	1,500

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Report of the South East Area Manager

Inner South Area Committee

Date: 22nd June 2010

Subject: Actions and Achievements report

Electoral Wards Affected:
 Beeston & Holbeck
 City & Hunslet
 Middleton Park

Ward members consulted (referred to in this report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

This report provides Members with an update on actions and achievements of the Area Management Team relating to priorities and work of the Area Committee since the Area Committee meeting in March 2010. It also provides information on current ongoing projects.

Purpose of this report

1. Members will recall that the refreshed Area Delivery Plan was approved at the March 2010 Area Committee with ward meetings serving to focus on ward specific actions within the plan.
2. This report provides Members with an update on actions and achievements around the Area Delivery Plan since the last Area Committee meeting, it also provides members with an overview of the current projects that the Area Management Team are working on.

Background Information

3. The ADP for 2008/9 – 2010/11 has been developed following the headings contained within the Leeds Strategic Plan and the Vision for Leeds. It is a local expression of the city's commitment to the Local Area Agreement and partnership working. The themes of the ADP are:
 - Culture
 - Harmonious Communities
 - Enterprise and Economy
 - Transport
 - Environment
 - Health and Wellbeing
 - Thriving Places
 - Learning.
4. The Area Delivery Plan for 2008-11 was approved by this Area Committee and a refreshed version of the plan was endorsed by the Area Committee on 25th March 2010.

Area Partnerships and developing local actions

6. The Area Delivery Plan will be the local expression of the Leeds Strategic Plan and therefore it will be a partnership document, and partners are involved in putting it together. This is achieved through thematic based area partnerships set up under the umbrella of the Leeds Institute, with increasing accountability and direct links to Area Committees.
7. The following is a list of the partnership groups in the south east area:
 - South East Divisional Community Safety Partnership
 - South Health & Well-Being Partnership
 - Children Leeds South East Partnership
 - South Leeds Enterprise, Employment and Training Partnership (SLEET)
8. The ADP refresh begins to make clearer which partnership will be responsible for reporting performance against which ADP priority. The area committee have nominated a Member representative to participate in the work of these partnerships and act as the link between the partnership and the area committee. A separate report to this meeting requests confirmation of these positions.
9. In addition, the area committee have identified Members to act as champions for the specific themes of the ADP. Members are asked to confirm if they wish to continue in their role as theme champion. This role falls outside of the Appointment to Outside Bodies as outlined in the separate report to this meeting. Ward member briefings will be used as an opportunity to pick up any issues and monitor progress on the ADP themes

with the relevant champions. The current member champions under each theme are as follows:

- Culture – Councillor Iqbal
- Enterprise & Economy – Councillor Davey
- Learning – Councillor Driver
- Transport – Councillor Nash
- Environment – Councillor Ogilvie
- Health & Wellbeing – Previously Councillor Coupar
- Thriving Places – Councillors Blake and Gabriel
- Harmonious Communities – Councillor Gabriel

10. Area based partnerships are important in determining local actions that can be taken to support the delivery of improvement priorities. Area committee champions have an opportunity to influence the partnerships and help shape action plans by sharing their knowledge of the area. Also to build links between other statutory agencies and the work of the council. It is suggested that all champions will have officer links to their particular theme. The area management team will facilitate and support member involvement to raise any issues at area committee as appropriate.
11. The ADP will continue to include local priorities and actions as identified by elected members and residents through local engagement activity, including the allocation of well-being funds. Where these do not naturally sit within a themed partnership, the ADP will make clear which service will report progress to the Area Committee on that particular action.
12. The Area Management Team will work with members through their individual ward member meetings on further actions they would like to see included in the plan. Where these are ward specific actions, progress will also be reported at ward member meetings and included in Actions and Achievements reports at every Area Committee meeting rather than wait for the 6 month ADP review.

Updates by Theme

Culture

Community Centres

- 13 It is requested that a meeting of the Inner South Community Centres Sub Committee be convened as soon as possible. A meeting date has been attempted to be established since November 2009 but has been unable to do so. It is vital that a representative from each ward attends the session as discussions need to take place around budgets and priorities for investment in Area Committee facilities across Inner South Leeds.

Heritage Open Days

- 14 'Celebrate Your Community' is English Heritage's open invitation to be part of Heritage Open Days, either as visitor or hosts. The annual free event, held every September, is coordinated by Leeds Civic Trust with support from the council. In trying to widen the focus of Heritage Open Days throughout the city, Leeds Civic Trust is approaching all 10 area committees to seek their assistance to help identify potential participants from within the local community who may host one or more events in their area. This year's event takes place between Thursday 9th – Sunday 12th September 2010. Historical societies, churches and resident groups, building owners and individuals with local knowledge are examples of where people may be found to host events. Involvement is

flexible within the 4 days. Any interested parties should be directed to Lynda Kitching, Leeds Civic Trust, Tel:2439594

Enterprise and Economy

South Leeds Employment, Enterprise and Training Partnership (SLEET)

- 15 There has not been a meeting of this partnership since 3rd March 2010. A verbal update of the meeting on 18th June can be provided at the meeting.

Learning

Children Leeds Partnership

16. Minutes of the meeting held on 17th March are attached at appendix 1. At the time of writing, minutes of the meeting held on 12th May were not available. These will be circulated to members of the area committee outside of this meeting as soon as they become available.
- 17 The Beeston Hill & Holbeck Neighbourhood Cluster and LS10XS (Belle Isle & Hunslet Cluster) have merged to form JESS – the Joint Extended Schools and Services Cluster. This includes The South Leeds Academy. A summary of recent activity is provided at appendix 2.

Environment

18. Community clean ups, led by Neighbourhood Wardens, have been carried out in Burlington Road and in the Normantons/St Lukes area.
19. A programme of intensive clean-ups has been developed for 2010. Members are invited to suggest specific locations for these intensive clean-ups which involve various agencies working in partnership to tackle particular problems. In April Streetscene and AVHL worked together to clear Czar Street, this included removing over 200 tyres and cutting back very hard overgrown bushes in the central traffic islands. The intensive clean up in May took place in the Brett Gardens/Folly Lane/Waverley Garth area, with the June clean up planned for the Manor Farms.
20. The raised planter at the junction of Rowland Road and Dewsbury Road has been cut back by a team from the Probation Service under the direction of one of the Neighbourhood Wardens.

Health and Wellbeing

South East Health & Wellbeing Partnership

21. Minutes of the meetings held on 18th March and 27th May are attached at appendix 3.

Thriving Places

Operation Champion

22. Operation Champion took place in the Rochefords / Hemingways area of Hunslet on 13th and 14th April. Due to annual leave and changes in staff, the results are still being collated. They will be circulated to ward members as soon as they are available and a full report will be presented to the September area committee meeting.

Divisional Community Safety Partnership (DCSP)

23. The summary of the minutes of the May meeting of the DCSP are attached at appendix 4.

CCTV

24. The area management team has circulated to Members a CCTV report and a briefing note regarding the development of a city-wide CCTV strategy.

Neighbourhood Wardens

25. The area management team continue to manage two neighbourhood wardens working across the inner south while going through the Managing Workforce Change process. The wardens have been undertaking a number of tasks on behalf of the Inner South Environmental Co-ordination Group, as well as carrying out clean up activity, supporting Operation Champion and patrolling hotspot neighbourhoods.

Regeneration

Beeston & Holbeck Regeneration

Beverleys Acquisition and Demolition Progress

26. Demolition of all but 6 properties has now taken place. These are expected to be demolished in July, once party wall issues with the shop at the corner of Rowland Rd/Lady Pit Lane have been resolved. Chevin Housing Association have submitted a bid to the Homes and Communities Agency for grant funding to develop 55 new 2, 3 and 4 bed roomed houses, each with its own private garden. The houses will be for rent and shared ownership. A decision on this funding bid has been delayed due to the general election but is now anticipated in June. A planning application was submitted at the end of February for this development. A decision on the planning application is due on 24th June. Subject to planning approval and success in its funding bid, Chevin HA aim to be on site late summer 2010 to commence the redevelopment and expect completion of the development by March 2012.

Holbeck Acquisition and Demolition Progress

27. Agreement is still required around the purchase of privately owned commercial premises at the corner of Runswick Street/Top Moor side. Negotiations are ongoing with the owner towards reaching an agreement on the purchase of this property. However, if agreement cannot be reached, formal approval will be sought to make a CPO for the acquisition of these premises. If a CPO is required this could result in a delay of up to two years before redevelopment can commence. All other interests have now been acquired.

Chevin HA are progressing proposals towards the submission of a planning application which if approved will underpin the case for CPO if required.

The first phase of demolition was completed in March and the cleared area has now been sown with wildflower meadow seed. Around 100 children from Ingram Road Primary School took part in an activity day based around the seed sowing. Further phases of demolition are due to take place over the coming months now that all residents have been rehoused.

Phase 4 acquisition and demolition in Holbeck

28. The Councils Executive Board at its meeting on 26 August 2009 approved proposals to acquire and demolish a further 20 properties in the Crosby's area of Holbeck.

To date, 11 valuations have been carried out on the 14 privately owned properties. One of the privately owned properties has been acquired by the Council and a further owner has agreed to sell pending re-housing.

Valuations of the properties affected, in a number of cases, are significantly lower than the prices paid by owners who have acquired these properties in recent years, which would leave owners in negative equity should they agree to sell. This is a significant cause for concern especially in view of the fact that all of the funding allocation for the scheme will need to be spent by 30th March 2011 or will be lost to the authority.

For this reason it has been proposed that a proportion of funding originally allocated to this scheme should be made available to support the budget for a group repair scheme in Cross Green with the intention that funding will be sought post 2008/11 for completion of the Crosbys scheme. It is expected that the Councils Executive Board will consider this proposal at its meeting of 16th June and a verbal update can be provided at the area committee meeting.

Garnets Acquisition and Demolition Progress

29. At its meeting of 13th May 2009 the Councils Executive Board approved proposals to acquire and demolish 112 properties in the Garnets area of Beeston.

To date of the 43 properties which were originally privately owned 15 properties have been acquired and a further 12 owners have agreed to sell to the Council. 16 Aire Valley Homes tenants and 6 Leeds Federated Housing Association tenants remain to be rehoused.

PFI

30. Following the update to the March area committee meeting the council has been able to make some progress in achieving signoff from the Homes and Communities Agency to the project documentation that would enable a Call for Final Tenders from the two bidding consortia, Regenter and Sustainable Communities for Leeds (SC4L). Although a final programme can still not be confirmed, it is anticipated that this will now be possible within the next month.

Demolition and clearance of the Holbeck Towers site is now well underway and is programmed for completion at the end of July. The work is being undertaken in-house by the council, which is seeking to ensure minimum impact on local residential amenity during this period.

For the sites in Beeston Hill re-housing of tenants from the following sites has now commenced, managed by Aire Valley Homes - 1-21 Coupland Road, 15-44 Coupland Place, 1-41 & 2-20 St Luke's Green, 131-159 & 165-183 Malvern Road.

Harmonious Communities

Priority Neighbourhood Development Worker

31. Members of the area committee will recall that it was agreed at the meeting on 25th March to cease funding for the Priority Neighbourhood Development Worker (PNDW) with effect from 30th June 2010. An exit strategy is currently being put in place to

ensure that all groups supported by the PNDW are supported by other partner organisations to ensure their sustainability. The following summarises the position at the time of writing this report:

- White Rose Residents Association are reasonably self sufficient but Aire Valley Homes will attend meetings and support where necessary.
- Garnets Community Association is in the process of becoming a formal committee with residents taking on roles of chair, secretary and treasurer. Leeds Federated Housing Association and Leeds Tenants Federation will continue to support this group.
- West Granges & Winroses Community Group. Residents were appointed to committee roles at the AGM meeting held on 24th May. This group will be supported through Belle Isle Tenants Management Organisation.
- Hunslet Hall Road Forum. A local resident has taken on the role of chair and will also provide secretarial support to the group. Leeds Tenants Federation will also assist the group with any training or support they require to get the group fully established. West Yorkshire Police have also made a commitment to support the group by delivering leaflets to promote the meeting and generate attendance.
- CAD Beeston. A local resident has taken on the role of secretary for the group. One of the Beeston & Holbeck Ward Councillors will continue to chair the meeting. Leeds Tenants Federation will also provide support to ensure that members of the group are adequately trained for the role.

32. The PNDW has also put together support packs for each of the community and residents groups outlined above which include templates for leaflets, minutes and agendas, key contact numbers of organisations and venues, as well as copies of policy documents such as a constitution. It is also proposed that the Area Committee provide a one-off £500 support grant in the form of a small grant to the community groups that are now resident led to assist with printing costs and any small scale community activity which they wish to undertake.

33. The section below provides a summary of work undertaken by the Priority Neighbourhood Development Worker between March and June:

West Granges and Winroses (West Granges & Winroses Community Group)

- The intergenerational bowling project has commenced with 10 children from Windmill Primary School and residents from four BITMO managed sheltered housing complexes coming together to play bowls on the Belle Isle Circus bowling green and on the Nintendo Wii. The children and the older people have formed the Windmill Seniors and Juniors Bowling Club. An official launch of the project will be taking place on Friday 25th June. Maintenance of the green is currently being looked at by BITMO.

Garnets

- The resident chair has since moved out of the area however the group are looking to form a committee as soon as possible and it is hoped that the next group meeting will be the AGM, where committee members will be formally elected.
- A workshop is due to be held at the Beeston Festival on 12th June with young people from the area to design banners for the gable ends of houses in the regeneration area of the Garnets. The designs will then be judged by the

Garnets Community Association and the winning four entries will form part of the design for the banners.

Northcotes and Greenmounts (Hunslet Hall Road Forum)

- The inter faith community clean up was a success with 20 volunteers working in the area including youth groups, religious organisations and British Gas. Waverley Garth and an area of the Northcotes was the focus for the clean-up and the intensive litter picking made an immediate impact on the area. Feedback indicates that volunteers enjoyed the day which included lunch at the Sikh Temple on Ladypit Lane.

Cardinals (Whiterose Residents Association)

- The Whiterose Residents Association continues to be enthusiastically attended by residents proactively working to improve the area. They were nominated and became finalists in the Aire Valley Homes Leeds Community group of the year.

Community Engagement

Volunteer Thank You Event

34. On Tuesday 20th April, Inner South Area Committee's Volunteer Thank You Event took place in the Lord Mayor's Banqueting Suite, Civic Hall. 120 people attended from over 30 different community organisations from across Inner South Leeds. The purpose of the event was to recognise and value the work of these organisations, demonstrated by the presentation of a 'Certificate of Appreciation'. The event also gave groups the opportunity to have a stall to showcase their activities as well as network with other groups from the area. Feedback from all attendees of the event was positive with requests made for similar future events. Some positive joint working opportunities have also arisen from the event, for example, Westwood Community Association have offered to provide advice to Terra Arts Association on fundraising for arts projects and Friends of Holbeck Cemetery will provide advice and guidance to the new group, Friends of Hunslet Cemetery.

I Love South Leeds Festival

35. The programme of activities for the 2010 festival has been finalised and are now underway:
- **South Leeds Superstar.** All school and community auditions have now taken place. The first two community heats will take place at Beeston Festival and Belle Isle Gala. The last community heat takes place at Hunslet Festival on Saturday 26th June and grand finale will be held at Holbeck Gala on 10th July. The winner of South Leeds Superstar will also secure a place in the "Find Your Talent", city-wide final, to be held in December at Leeds Town Hall. The prize will also involve a mini 'boot camp' which will take place in the October half term holiday, where winners will be supported to get ready for the performance in December.
 - **Turn It Up.** A programme of six activity workshops and taster sessions will be running as part of this strand of the festival. South Leeds Community Radio has been commissioned to run this element of the festival.
 - **South Leeds Olympics.** Four activities will be running as part of this strand of the festival:
 - Sports Week starting on Monday 9th August will offer a one week sports camp for young people aged between 8 and 12 years old
 - DAZL will operate 15 dance workshop sessions at various venues across Inner South Leeds

- A football tournament managed by The Cupboard Project at John Charles Centre for Sport will take place on Thursday 26th August and will be open for both girls and boys to enter
- Middleton Mile will be delivered by Total Sports Coaching, who has been working in a number of schools across Inner South Leeds providing sporting activities. It is likely that the Middleton Mile will take place on Sunday 11th July and be themed to link in with the football World Cup Final which will be taking place later on that day.

Middleton Regeneration

36. A strategic planning session is planned for partners on Tuesday 29th June. A separate report on the future development of the strategy and support to the partnership is presented to this meeting.

Implications for Council Policy and Governance

37. No specific issues are identified.

Legal and Resource Implications

38. No specific issues are identified

Recommendations

39. The Inner South Area Committee is asked to;
- a. note the contents of this report;
 - b. confirm theme champion roles for the specific themes of the ADP as outlined in paragraph 9.

Background Papers

- Inner South Area Committee 25th March 2010 – Inner South Area Delivery Plan

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MINUTES - SOUTH CHILDREN'S SERVICES LEADERSHIP TEAM

Meeting held 17th March 2010 (@ The Belle Isle Centre)

Present:

Shaïd Mahmood	DCSU – Locality Enabler – North East and South
Maura Laverty	Head Teacher and Cluster Chair – Upper Beeston and Cottingley
Anne-Marie Holdsworth	Head Teacher & Cluster Chair – Middleton
Louise Megson	VCFS – St Luke's & Cluster Chair – Beeston Hill and Holbeck
Cathy Gurney	Integrated Services Leader
Karen Stanford	Integrated Services Leader
Barbara Temple	Extended Services Adviser – South
Satbinder Soor	Youth Service Senior Youth Officer
Josh MacDonald	South Leeds Youth Hub
Christine Street	Job Centre Plus
Liz Snelling	Head Teacher
Doreen Escolme	NHS Leeds
Sue Morgan	Education Leeds – Integrated Children's Services
Dennis Fisher	Governors Representative - South
Sally Blunt	Joseph Priestley College
Keith Lander	Deputy Area Manager
Mary Owen	Confederation Manager - South
Jeanette Morris Boam	VCFS – Leeds Voice
Dave Bache	Project Director – South Area Management Board
Lesley Schofield	Youth Offending Service
Munaf Patel	Signpost – Project Coordinator
Tom O'Donovan	Area Management Officer – South East

In Attendance:

Martyn Stenton	DCSU – Project Lead – CTA Review
William Newham	DCSU – Support

Apologies:

Bernadette Young	(CHAIR) Head Teacher – Royds Specialist Language College
Pat McGeever	VCFS – South Leeds Health & Cluster Chair – LS10XS
Gill Austerfield	Head Teacher and Cluster Chair – Morley
Jim Reid	Head Teacher & Cluster Chair – Ardsley and Tingley
Maria Townsend	Head Teacher & Cluster Chair – Rothwell
Pauline Ward	Head Teacher
Cllr Bob Gettings	Children's Champion – Outer South Area Committee
Chris Halsall	Education Leeds – School Improvement
Simon Costigan	Aire Valley Homes Leeds – Housing
Cllr Angella Gabriel	Children's Champion – Inner South Area Committee
Julie Sykes	West Yorkshire Police
Jeanette Scott	CYPSC – Service Delivery Manager
Louise Drury	VCFS – South Leeds Health For All
Deborah Kenny	Education Leeds (SIA/SIP)
Everton Wattley	Community Sports Officer – South
Diane Drury	CYPSC – Service Delivery Manager – South
Beverley Carter	NHS - CAMHS
Rosaline Morley	Integrated Processes Coordinator – South
Johnathan White	Head Teacher

1 Welcome apologies and introductions.

Shaid Mahmood welcomed colleagues to the meeting and introductions were made.

2 Minutes of the last meeting and matters arising.

Accuracy: The minutes were agreed as an accurate record of the meeting. Minor amendments were made.

Matters Arising:

Youth Work MAP: Josh MacDonald delivered a brief update re: The Youth Work Map. The aim was to pull together a comprehensive map of Youth Service provision. However it emerged that was a huge task and the Youth Hub simply does not have the capacity to do at the moment. It was agreed that the work would be focused on the providers SLAs to draw a better picture of provision at the Youth Hub. Satbinder Soor commented the Youth Service Programme Directories are available and could be circulated to the Leadership Team. A number of members of the Leadership Team commented that this would be useful. It was agreed that this information would be circulated with the minutes. **Action SS / WN**

Police Representation: Shaid Mahmood updated that he is following up the link with police.

Healthy School Enhancement Model: Anne Cowling is in discussion with the Upper Beeston & Cottingley Cluster re: roll out of the Healthy School Enhancement Model.

3 Review of Children's Services

Shaid Mahmood delivered a brief update on the recently concluded review of organisational arrangements within children's services and the key recommendations it makes. Shaid highlighted that the review went to Executive Board on the 10th March and drew the Leadership Teams attention to the key recommendation to move to a new integrated Children's Services Directorate model, with a recommendation for the Council's contract with Education Leeds to be terminated on 31st March 2011 and functions be brought into the new directorate.

Shaid also clarified that with regards the Director of Children's Services Unit the Leadership Arrangements and structure of the Unit will be reviewed to ensure that roles, responsibilities and priorities are clear and that arrangements more effectively support the development of integrated planning and delivery approaches. Eleanor Brazil has taken up the post of Interim Director of Children's Services in Leeds and is likely to be in post for 6-9 months. Eleanor has made it clear that she feels it is very important to get out and about as much as possible to meet and chat with staff. (Update – Eleanor has provided an introductory letter which invites staff to 'open door' sessions – letter attached to minutes) **Action WN**

4 Emerging Children's Trust and the role of Area Leadership Teams

Martyn Stenton (DCSU – Project Lead – Children's Trust Board) delivered a verbal update on the proposals for the New Children's Trust Arrangements for Leeds. Martyn outlined the proposals by leading the Leadership Team through the Executive Summary drawing specific attention to a draft diagram of what the arrangements could look like. Martyn highlighted the proposed remits of both the Children's Trust Board and the Safeguarding Board outlining proposed make up of the new Children's Trust Board and its supporting arrangements.

A number of members of the Leadership Team commented that they thought it was essential to have at least one representative from the leadership teams on the new Children's Trust Board to represent the voice of the Leadership Teams. Similarly a number of members of the Leadership Team commented on the Strategic Partnership Priorities which would sit under the Children's Trust Board. It was agreed that citywide priorities such as NEET, LAC, and Teenage Pregnancy would be a more appropriate focus and that the 5 Every Child Matters Outcomes are too broad. Louise Megson commented that the bottom up approach that the Leadership Teams were supposed to work from needs to be embedded. As a Leadership Team we need reassurance that we will have a strong link with the city commissioners. Martyn commented that the sub-structure that will sit beneath the Children's Trust Board is currently a draft and the Children's Trust Board will receive a report on the Sub-structure as well as Locality Working at the first meeting in late April.

Dave Bache commented that the South Leadership Team needs to be able to challenge the centre and the mechanisms to do this clarified. In addition schools need to be able to challenge services and hold them to account.

Martyn highlighted the importance of consulting with the Local Leaders to ensure the new arrangements are clear, dynamic and effective especially with relation to the development of the Children's Trust sub groups and partnerships such as the Leadership Teams and Cluster Partnerships. Within the setup of the new Children's Trust Arrangements local partnerships will become significant partnerships within the council with clear governance and accountability arrangements which members welcomed. Martyn highlighted that the proposals are currently out for consultation (Closing date Friday 26th March 2010) and encouraged all members of the partnership take part in the consultation, to ensure that the arrangements will be effective for Leeds and will reflect the views of all partners.

Shaid commented that it is clear there will be a lot of change over the coming year and called for patience whilst we move to new arrangements whilst continuing with the progress being made. There are a number of pieces of work coming together that will strengthen how partnership elements function such as the implementation of the Children's Trust Board in April and the implementation of the findings of the Review of Children's Services.

5 South East One Council Pathfinder

Keith Lander updated that the Council's Corporate Leadership Team agreed recently to initiate a Locality Pathfinder Programme in the South-East area of the city to bring a more coherent 'One Council' approach to its services locally to meet the needs of families and neighbourhoods to best effect. Key issues the pathfinder will seek to address are deprived neighbourhoods, health and wellbeing, think family approach, the worklessness agenda, and asset management / efficiency savings.

Keith updated that Shaid Mahmood - Locality Enabler North-East and South Leeds - has been appointed Leeds City Council's Area Manager/One Council Pathfinder Manager in South-East Leeds to lead this work. In addition to managing the South East Area Management Team, Shaid will lead a change team of senior officers to enable the council and its partners to more innovatively, efficiently, and effectively deliver the Leeds Strategic Plan locally.

The South Leadership Team passed on congratulations to Shaid and wished him success in his new role.

Thomas O'Donovan highlighted the importance of this team understanding the geography of the pathfinder. Cathy Gurney commented that it is important that parts of the Outer South are not forgotten / miss out on the benefits from the pathfinder. Keith Lander commented that it will seek to build on existing relationships and work to further progress work in the SE. Shaid commented that in his view this work will be focused on a small number of key priorities and will need to have pace and impact.

6 Integrated Services Leaders (ISL) and work in the localities

Karen Stanford (ISL – Rothwell) and Cathy Gurney (ISL – Inner South) introduced themselves and delivered a brief update on the ISL role and their work to date. Karen and Cathy updated that they will be working in Rothwell and Inner South respectively and that recruitment for the Morley ISL is ongoing. Cathy updated that they will be looking into peer support for CAF practitioners in the South. They will also be working with CYPSC and other ISLs on how best to communicate the social care thresholds. In addition they will be chairing the Intervention Panels and sitting on the Children Leeds Panels.

7 Cluster business plans for 2010 / Extended Services Update

Barbara Temple circulated the cluster business plans to the Leadership Team and briefly led the team through the plans / budget allocations highlighting areas of specific interest. The South Leadership Team approved all of the plans subject to minor clarifications. Barbara updated that the plans will go to the Extended Services Partnership Board on the 25th March. Shaid commented that in his capacity as the chair of the Extended Services Partnership Board the Board had commented on the significant improvement of the quality of the business plans demonstrating a good understanding of the use of resources to meet need at local level.

A number of members of the Leadership Team commented that it would be useful to clarify the way in which clusters report back to the Leadership Team to provide some sort of cluster evaluation to review how well the clusters are working.

8 Items for update / report back

Children Leeds Panels: Munaf Patel updated that the SE Children Leeds Panel is now meeting monthly to discuss cases. Managers are attending and contributing creatively to the discussions around each case. There however is an issue around whether there are resources around the table to achieve outcomes. Munaf reflected that a number of Managers present have commented that they welcomed the opportunity to discuss cases at a forensic level and felt the panels were a valuable experience. Shaid Mahmood commented that it would be useful to create a framework to map progress of the panels and overcome barriers. Shaid also commented that Barry Jones (Intervention and Children Leeds Panel Manager) will be doing a review of early findings from the Intervention and Children Leeds Panels which will be brought to the Leadership Team.

Area Inclusion Partnership: Dave Bache delivered a brief report on the South AIP. Work is proceeding with the KS3/4 Pathfinder through the LILS group. The AIP is prioritising work around Early years and KS1 interventions and looking at what we know around children coming into foundation stage who are in an unstable state. Dave also commented that a more dynamic relationship is needed with Kirklees to address attendance issues at Bruntcliffe High School.

Post 14 Confederation: Shaid Mahmood introduced Mary Owen to the Leadership Team. Mary has recently taken up the position of Post 14 Confederation Manager for the South. Mary commented that her role is to liaise between the heads of the south secondary schools and between the 14-19 team and the heads. She is also brokering new relationships and will be helping to plan and support work around the issues of NEET and the raising of the participation age initially. So far Mary has received a positive reception with the Heads all very keen to work together in the South on this agenda. The FE Confederation Manager is yet to be appointed. Shaid commented that the two posts would seek to work together to make progress.

9 AOB

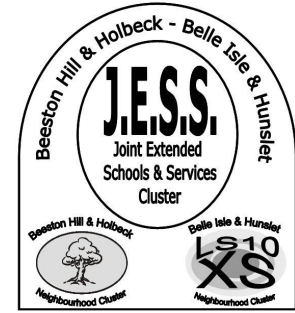
Barbara updated the Leadership Team that she has £8000 left over from a budget to spend before the 31st March. It has been agreed that £1500 of this money would go to the Youth Hub to consult with Young People around what they want in the Hub site.

It was agreed that it would be explored whether the remainder could be put aside as a contribution towards the funding for a post (Domestic Violence Worker) **Action: Barbara Temple / Dave Bache**

10 Date and time of next meeting / future confirmed meeting dates.

South – Children’s Services Leadership Team				
Date			Time	Venue
12th	May	2010	9:30 – 12:00	Belle Isle Centre

Report June 2010



The JESS Cluster is made up of two Neighbourhood Clusters and their communities and includes The South Leeds Academy.

Beeston Hill & Holbeck Neighbourhood Cluster

Beeston Hill St Luke's C of E Primary School, Cross Flatts Park Primary School, Greenmount Primary School, Hunslet Moor Primary School, Ingram Road Primary School, New Bewerley Community School, St Francis of Assisi Catholic Primary School, New Bewerley Children's Centre and City & Holbeck Children's Centre

LS10XS (Belle Isle and Hunslet) Neighbourhood Cluster

Clapgate Primary School, Hunslet Carr Primary School, Hunslet St Joseph's Catholic Primary School, Hunslet St Mary's CE Primary School, Windmill & Low Road Federation, Hunslet Children's Centre and Windmill Children's Centre

Family Support Work

The cluster supports the schools with a financial contribution to their Family/Parent Support Work.

At the **South Leeds Academy** there are two Family Support Workers.

In the **Beeston Hill & Holbeck Neighbourhood Cluster** there are five Family Support Workers and a Senior Family Support Worker who is based in one school but working across the whole cluster. These posts are funded through the cluster and there is a further Family Support Worker entirely funded by one school.

In the **Belle Isle and Hunslet Neighbourhood Cluster** there are six Parent Support Workers each based in a school.

Preventing NEET Before 16

The JESS cluster has spent 12 months developing the initiative to prevent NEET at 16 by targeting 100 Primary School children in Years 5 & 6 who have been identified as potentially NEET at 16. In November 2009, a consultation process took place whereby the preferred activities for the target group were identified. In January 2010, 66 children from the target group took part in a 10 week pilot for this project. The Providers of the activities met with the schools and the children's parents. By arrangement, the children were collected once a week from their schools by the Providers and taken to the Providers local venue to take part in activities including relaxation, discussions as well as sports, arts etc. The children were then taken back to their homes at around 6.30pm. This was a great success and other Providers have now been commissioned to cater for all the children in the target group using funding provided by the Cluster Activity Fund.

The aim of the initiative is to raise aspirations, challenge comfort zones, raise self esteem and confidence, and change attitudes towards education and the world of work in later years.

Reducing Teenage Pregnancy

- The Cluster has an extremely high incidence of teenage conceptions and the Cluster Manager works closely with the local NHS teams to tackle this issue. Staff are being trained in the Speakeasy Programme which empowers parents to talk to their children about sexual health and relationships from an early age.
- In line with the 'Preventing NEET before 16' cluster initiative, children in Years 5 and 6 in Primary Schools are targeted to raise aspirations and tackle attitudes before decisions about their futures are set in stone.

Reducing Infant Mortality Demonstration Site

The cluster Manager works closely with the NHS Team leading on the Beeston Hill & Holbeck demonstration site which was established in June 2008 and is a local multi-agency partnership.

Membership includes partners from LCC Area Management, Care Services, Primary Care, Early Years, Midwifery, the Voluntary Sector, Leeds Teaching Hospital, Education Leeds, Extended Services and Public Health leaders. Work is formatted around effective interventions contained within the 'Implementation Plan for Reducing Health Inequalities in Infant Mortality' (DOH, 2007).

- In Leeds, around 50 babies under one year old die each year
- Nationally the infant mortality rate is 5 babies die per 1000 live births
- The Leeds rate is 8 babies die per 1000 live births
- In the Beeston and Holbeck Ward the rate is 10 babies die per 1000 live births

What has the Reducing Infant Mortality Group been doing locally?

- Developing a holistic approach at the Parkside Baby Clinic where families can access professional advice and support beyond the usual medical services
- On-going work to support young people to become more aware of factors that increase risk in relation to sex and relationships
- Addressing child poverty through work under the umbrella of Every Penny Counts
- Delivering local Citizens Advice Bureau services within Children's Centres
- Identifying the important role of housing standards
- Developing a social marketing approach to reducing cot death
- New Bewerley Children's Centre has been awarded a grant to develop walking opportunities for local families
- An event took place at Hillside on February 2010 to celebrate the vast range of work that has been carried out and make plans for the future.

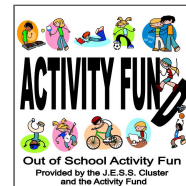
Activity Fund

The JESS Cluster Activity Fund is approximately £200,000 and is intended to:

- Enhance quality out of school, holiday and weekend activities to cater for a wide range of participants from all Key Stages and especially those identified in the target groups below
- Contribute to the improvement of attendance, participation and achievement of identified target groups
- Provide family learning/events/opportunities
- Provide support for children with emotional health and well being issues.

Target Groups

- Eligible for Free School Meals
- Potentially NEET Before 16
- Looked After Children
- Economically Disadvantaged



Projects already in progress under the Activity Fund

Preventing NEET Before 16

Twelve Primary Schools identified 100 children in Years 5 and 6 as 'Potentially NEET at 16'. These children have been allocated a place at a local after school club based on their personal choice of activity provided by four organisations (Hamara HLC, The Hunslet Club, The Works Skatepark and South Leeds Community Radio). The organisations were the successful applicants out of 9 who applied for the first JESS Cluster brief. Providers have already highlighted that they are seeking other funding to support the NEET work in the future. Additional briefs to continue the work from September will be distributed in due course.

Family Trip to Scarborough – 2nd June

Fifty-one families from 11 schools in the J.E.S.S. Cluster went to Scarborough on 2nd June. The coach trip was organised by the cluster with the invaluable support of the Cluster Family Support Workers in schools. The FSWs invited the some of the most vulnerable families in the cluster to attend. The day was a great success and everyone enjoyed themselves (and all got back on the four coaches at the end of the day). One parent reported that the trip was a great idea as they couldn't afford a family holiday this year. Another parent said they had a great time and sunned themselves on the beach. Further trips to local attractions are planned for the summer holidays. Under the cluster's new charging policy (to encourage sustainability) the trip brought in £300.

Summer Activity Booklet

The cluster is in the process of putting together a summer activity booklet. The booklet will be distributed w/c 5 July to 5,000 children and young people who live in Beeston Hill, Belle Isle, Holbeck and Hunslet. As part of a sustainability initiative, the cluster has asked organisations if they would like to 'advertise' their activities in the booklet (colour page with logos as opposed to plain black and white text). To date 13 providers have signed up bringing in over £800 for future newsletters/summer activity booklets.

Minutes of South East Leeds Health and Wellbeing Partnership Meeting 18th March 2010

Present:

Cllr Terry Grayshon (Chair) – Leeds City Council Health Champion
Bash Uppal – Leeds City Council Adult Social Care, Health & Wellbeing
Andy Beattie – Health & Environmental Health Action
Dave Mitchell – Practice Based Commissioning
Keith Lander – Environment and Neighbourhoods
Shaid Mahmood – Children’s Services
Sue Wilkinson (rep for Rob Kenyon) – Leeds Community Healthcare
Aneesa Anwar – LCC Support to Health & Wellbeing Partnerships

In attendance:

Gemma Mann, Frances English

1. Welcome, introductions & apologies

All welcomed to the meeting.

Apologies were received from: Rob Kenyon, Julie Bootle, Philip Bramson, Sheila Fletcher

2. Minutes of meeting held on 24th February 2010

Agreed as an accurate record.

3. Matters Arising

Commissioning Officer - Bash informed the group that she has again requested a commissioning officer from NHS to sit on the partnership and is pending a response.

Transfer of Children’s Accident & Emergency services – Dissemination of the information on the children's accident and emergency services moving from St James to Leeds General Infirmary will be done shortly as a leaflet is currently being produced and will be in circulation over the next coming weeks.

Action: All encouraged to inform their networking groups in the meantime.

NHS Health checks - Karen Newbould is leading on NHS health checks and has agreed to attend future meeting to update the partnership.

It was noted that **Julie Bootle** at a future meeting may be able to answer queries regarding hospital discharge assessment processes.

4. Practice Based Commissioning Action Plan (Dave Mitchell)

Dave went through the Leodis Practice based commissioning plan.

In putting the plan together Karen Newbould has been working with the PBC. In undertaking health checks Dave pointed out that they were treating populations not patients. Gaps and issues that required more work including; raising practices awareness of exercise referral point in the community; healthy diet aspects with a lack of access to fresh fruit and vegetables available in deprived neighbourhoods such as Beeston and Holbeck. Dave also highlighted that even if healthy food options were available the lack of basic cooking skills was a further barrier.

Cllr Grayshon updated on fair share project which provides access to fresh fruit and vegetables and could be encouraged to target areas, however likely to incur a small cost to provide this service. Councillors may be able to fund this through one of their grants. Also mentioned was the Grab 5 fresh n fruity supermarket in Holbeck is popular amongst the local community. Andy also reported on the healthy living and wellbeing promotions using the stall in Kirkgate Market run until recently by Health and Environmental Action Service. This will be run in future along the lines of the “Ministry of Food” concept developed by Jamie Oliver, funded by the PCT and coordinated by ZEST (formerly East Leeds Healthy Living Centre). Sue also suggested integrating these skills into programmes as part of the role of Children’s Centres and Surestart.

The PBC have been making referrals to the fuel through warmth programme and evidence on uptake shows very little take up – figures suggest from 1000 mailouts only 16 referrals made and success of these is being evaluated as well as considering other less resource intensive mechanisms for increasing uptake. Andy highlighted how his team could assist with this initiative. Cllr Grayshon also suggested the group looked at the link to the ‘green doctor’ scheme www.yorkshire.groundwork.org.uk.

Dave explained that the aim of presenting the plan to the Partnership is to share what issues are to be addressed by the practice based commissioning plan and to identify how other partner organisations could help deliver the actions in the near future.

Agreed that there is a need for all partners to have a robust local knowledge of issues in the area and by sharing our individual priorities we could jointly review blockages and barriers.

Action: Aneesa to arrange a meeting inviting Mark Allman, Bash, Dave, Andy, Emma Croft and circulate details to wider partnership for colleagues interested to attend to take forward this item.

5. Area Delivery Plans

Bash shared briefly details of potential actions that can go into the Area Delivery Plans. The following could appear in all the three ADPs:

- Increasing take up of the fuel poverty programme health through warmth
- Promoting health check programme and referrals into healthy lifestyle initiatives.

Others were more pertinent to Inner South which included:

- Rollout of the smoke free homes initiative from Beeston to across LS10 area
- Tackling underage sales of illicit tobacco and alcohol within Belle Isle and Middleton that West Yorkshire Trading Standards would lead on.

Action: Sheila to share detailed at the meeting in May.

6. Smoke Free Homes Initiative roll out (Gemma Mann)

Gemma spoke about the roll out of smoke free homes project. The rollout will start in Middleton with a view to rollout across the area.

The aims of the project are to raise awareness of impact of second hand smoke; encourage people to make a pledge / promise to smoke out of sight of children either outside the house or in a separate room and ultimately to stop smoking.

Gemma highlighted the success of the initiative in Beeston which included events held to raise people's awareness on the impact on health when inhaling smoke. Health trainers were trained to help get messages out to people. Information was also provided to health visitors, midwives, GPs and practice nurses. Smoke free homes packs were issued to year 5 school children in Beeson where children take information home and discuss with parents. There was a view that it would be more effective to sending the information out with year 3 children as more likely to reach parents.

The effectiveness of this initiative was measured through a baseline survey questionnaire and follow up at six months with results showing from those that took part a 50% reduction in numbers of people smoking in the home.

The rollout is to run across LS10 area and Health 4 All have been commissioned as an active organisation in Middleton to take the lead.

Gemma also provided details of the proposed project which will tackle underage sales of illicit tobacco and alcohol. This will initially run for a period of 12 months. Discussion took place on whether Middleton was the right place to run this initiative and about how the partnership may be able to add value.

Suggested that Aire Valley Homes needed to be made aware of the project as they can try and help roll out to their tenants.

Partnership to consider role in supporting mainstreaming successful programmes.

Action: Gemma to provide progress updates to the partnership on the work on a quarterly basis.

7. Integrated working and Children's Partnership (Shaid Mahmood / Frances English)

Shaid explained that his role as enabler was to integrate services to ensure that vulnerable children and families are safeguarded and forming a consistent approach. He did this with the agreement of area committees. Clusters core offer included using extended services to be the filter. Member champions were engaged in the Children's agenda with quarterly meetings of them and clusters. The journey took 12-15 months to embed and led to clusters working together as collaborative.

Frances (Project Officer 1 of 4 in Children's Services) explained that there are 2 Panels looking at aspects of this:

Intervention Panel - this group support families who are already receiving support from different agencies, there are 10 panels running and a new process being put in place. The panel is led by lead officers.

Children Leeds Panel – this group works on same model as above but it's focus is on specialist needs people.

Shaid went through services response to levels of vulnerability and risk of harm Diagram (which was tabled). A referral pathway paper was also tabled. Shaid pointed out that although early days the success of the approach was evident with more children prevented from having to go into social care.

A proposal for Health and Adult Social Care to integrate with Children's Services was made. The partnership to help integrate the services.

Action: Shaid to meet with Bash and Keith to look at bringing partnerships together in his role as lead for South East pathfinder. Shaid to provide further details of this programme at a future meeting.

8. Any other business

It was noted that the NHS net has been set up to share information and it's a vital tool to be able to receive NHS information.

Awareness raising and early diagnosis of cancer - Bash informed the group that the department of health have invited authorities to bid for funding to develop work

on early diagnosing of cancer. NHS Leeds is working up a bid to undertake if successful a programme in South area. Bash provided everyone with details of the link.

Action: All encouraged to go on website link to get more information and get in touch with Bash with ideas that could help in scoping out the bid.

Partnership priorities – Bash highlighted the need now for everyone to assist in looking at delivery aspects of the locality partnership action plan. Proposals going to Joint Strategic Commissioning Board in May.

Action: Bash to invite partnership members to working group meetings to take forward work on communications and community engagement aspect.

Action: Judy to provide case studies from health trainers for future meetings for the partnership to work through looking at blockages and barriers to access. The partnership to set aside a dedicated slot on future agendas.

Pending agenda items:

- NHS Health check programme roll out
- NHS South East Health & Wellbeing action plan – Joanne Davis
- Area Delivery Plans
- South Pathfinder
- Nomination for partnership chair 2010 - 11

9. Future meetings

Action: Aneesa to send invites for future meetings and try booking rooms at Civic Hall where possible.

Minutes of South East Leeds Health and Wellbeing Partnership Meeting 27th May 2010

Present:

Cllr Terry Grayshon (Chair) – Leeds City Council Health Champion
Bash Uppal – Leeds City Council Adult Social Care, Health & Wellbeing
Keith Lander – Environment and Neighbourhoods
Shaid Mahmood – Children's Services
Bridget Emery – Leeds City Council, Environment and Neighbourhoods
Julie Bootle - Leeds City Council Adult Social Care
Judy Carrivick – NHS
Bob Mason – LINK
Aneesa Anwar – LCC Support to Health & Wellbeing Partnerships

In attendance:

Karen Newbould, Jacky Pruckner

1. Welcome, introductions and apologies

Round table introductions were made.

2. Minutes of meeting held on 18th March 2010

Agreed as an accurate record.

3. Matters arising

Feedback from referral pathway sub group – Bash circulated briefing note update see attached. Judy informed that health trainers new contract has been renewed now with Health for All in place for another year and they will be connecting with GP practices.

Feedback on hospital discharge assessment processes – Julie updated work taking place with regard to intermediate care and Reablement services by Adult Social Care and the NHS. Issue of improving communications being picked up by the Intermediate Tier Programme Board, which includes ASC and Health. Bridget added about housing pilot work around mental health with a more proactive response to ensuring minor adaptations and practical support which has shown an improved service response prior to discharge. Julie to keep partnership updated on progress.

Communication between hospitals and social care is being addressed.
Housing elements have been addressed linking with Adult Social Care and NHS.

4. Chair 2010 – 11

Bash updated the group on the need to confirm a Chair for the partnership meetings for the 2010 – 11 period and thanked Cllr Grayshon for having undertaken this role from the start to date. The process suggested is for partnership members to email Bash with their nominations and for appointment to be confirmed at the July meeting, giving time for the Inner South and Outer East area committees an opportunity to appoint health and wellbeing champions.

Action: Aneesa/Bash to send membership details round in mid June so members are aware of which services are being represented which will help identify the nomination of a Chair.

Action: All to send nominations to Bash before July meeting.

5. NHS Health check programme roll out

Karen informed the group that there are significantly higher rates of people (35%) diagnosed with Cardiovascular diseases in the inner city area.

The NHS health check roll out is being rolled out to 40-74 year olds under the 'putting people first' policy with full rollout by 2012/13.

In other parts of the country pharmacies are doing checks but when consulted most patients in Leeds have said they prefer to have the check done at the GP practice.

The Health checks are being rolled out on invitation only basis across the city with priority given initially to practices with over 30% of their practice population living in the most deprived super output areas but excludes those already receiving treatments for high blood pressures, diabetes and cardiovascular diseases.

It was noted that an annual baseline of data will be provided., with approximately 40,000 people seen a year. Karen circulated leaflet used to promote the programme.

There's a need to develop a strategy to ensure that key disadvantaged groups in particular those who aren't registered with a GP such as gypsy traveller groups etc are offered and can access the NHS Health Check Programme. Initial consultation has been undertaken and valuable insight has been obtained.

Action: Bash, Karen, Julie, Bridget and any others interested in work to support people with mental health problems and disadvantaged groups etc in relation to the NHS Health Check and healthy living opportunities.

6. Inner South Area Delivery Plan

This item was deferred to next meeting at which a presentation on all 3 ADPs will be made by the area management team.

Keith gave a brief update that ADPs are a reflection of strategic plans but at a

local area. Noted that Area Management are looking at developing a charter which outlines meaningful information of events and projects taking place in the area and a pledge of key actions.

7. South pathfinder – Shaid Mahmood

Shaid informed the group that the pathfinder is to look at how directorates work together to deal with problem families and where there are disadvantaged groups.

A team of chief officers are being pulled together to look at 2 things that have come up on national agendas: Think family and Total place.

Looking at people centred agendas linking in with community groups, Children Leeds, South East Health and Wellbeing Partnership, worklessness group.

A number of issues identifying blocks and barriers have been discussed by Keith and Bash. Keith highlighted the example of alcohol and its impact on individuals, families and a range of key agencies.

8. Cancer bid update – Bash Uppal

Noted that a steering group has been set up looking at signs of lung cancer. Due to changes in government the NAEDI bid is on hold but the steering group will continue to meet.

Bash thanked all for their comments for the submission of the bid and agreed to feedback on proposed plans for activity to support early diagnosis and intervention.

9. Commissioning & Communications discussion

Commissioning - Bash informed the partnership that the health & wellbeing improvement managers have taken a report to SLT and JSCB which was supported by Practice Based Commissioning managers. See attached briefing note from Bash.

Action: Bash/Aneesa to circulate the report that went to JSCB along with the minutes. Also all to read key issues JSCB want partnerships to consider and cover at the next meet regarding their priorities.

The locality managers have been invited back to the September meeting. Bash asked if anybody would like to go and support the meeting in September.

Action: All need to feedback before next meeting to Bash with suggestions of questions they want Adult Social Care Mick Ward and NHS commissioning Manager Nigel Gray to consider and address. Housing supporting people commissioned services manager to also present at the July meeting. Bridget to send Aneesa details.

Communications - Lisa went through the diagram which outlined work packages. There are 20 work packages that have been identified, this list will be broken down

to a manageable list. See attached summary paper which includes a proposal to develop a portal for all partners to have access to information.

The mechanism for local intelligence will be developed with support from a member from Paul Sandom's team to move this forward.

Action: All to recommend the diagram and put names forward of people who can help shape the packages.

Noted that area management can support several of the packages.

10. Neighbourhood Index – Jacky Pruckner

Jacky mentioned that there are 26 neighbourhood indices within which 3 are health indices (cancer, low birth weight and circulatory disease). Opportunity exists to expand to have a further 3 indicators with suggestions made about looking at mental health aspects / dementia.

Ongoing discussions are being held further updates to follow.

Action: Jacky/Aneesa to circulate indicators used by other authorities for consideration along with minutes.

11. Any other business

The IAPT (Increased Access to Psychological Therapies) service is now available and a link will be put to this on the extranet.

12. Next meeting

22nd July agenda items

- South East Health & Wellbeing activity overview – **Joanne Davis**
- ASC Commissioning – **Mick Ward**
- NHS Commissioning – **Nigel Gray**
- ADPs Inner South, Outer South & Outer East – **Sheila / Tom / Martin**

30th September agenda items

- Environment & Neighbourhoods – **Andy Beattie**
- Smoke Free Homes – **Gemma Mann**
- First Contact – **Bash Uppal**

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1. Team Neighbourhood

Sheila Fletcher gave a presentation on the Team Neighbourhood approach to be piloted in Belle Isle. The DCSP agreed to support the approach. The next Champion due to take place in Belle Isle will be delivered as a Team Neighbourhood activity.

2. Tackling ASB and robbery in the summer holidays

There was discussion about focussing diversionary work by Youth Service and others in areas that are known ASB or robbery hotspots. The DCSP agreed that this would need to be discussed in more detail at each of the Tasking meetings.

The Police discussed potential funding for mobile youth provision and advised that they will have further discussions with Youth Work Managers to develop a proposal.

3. PACT meetings

All agencies were asked to attend at least one PACT meeting in the next quarter. Further discussion about how the DCSP membership can support PACT meetings will take place at the July meeting.

4. Children Leeds Panels and Intervention Panels

Barry Jones – Children's Services gave a presentation on these panels. They are designed to develop multi agency responses to cases where previous plans are not working as well as they should. The DCSP agreed to review how cases dealt with by Tasking are being referred for support to ensure that the best outcomes can be achieved.

5. Thematic Groups and Tasking Reports

Reports were received from the Hate Crime MARAC and from all four Tasking meetings. No major issues were raised.

6. Operation Champion

Gerry Shevlin presented an update report on how changes to Operation Champion are taking effect. Overall, the changes are working well. Further work is needed to look at the role of the Tasking Chair and how PACT meetings can be used better. The Rothwell Champion was identified as a very successful piece of work.

7. Community Charter

Keith Lander updated the group on plans for the Area Committees to produce and circulate Community Charters. These will include a range of promises from the Area Delivery Plan including actions to be delivered by the DCSP.

Date of next meeting: Friday 23rd July 2010.

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Originator: Liz Jarmin

Tel 3950647

Report of The Director of Environment and Neighbourhoods

South (Inner) Area Committee

Date: 22nd June 2010

Subject: Area Committee Roles for 2010/11

Electoral Wards Affected:

Beeston & Holbeck
City & Hunslet
Middleton Park

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

This report presents the Area Committee with a summary of their Area Functions and Priority Advisory Functions for 2010/11. As there are no significant changes proposed to the functions agreed by the Executive Board for 2009/10, it has been agreed that this approval is rolled forward to 2010/11.

1.0 Purpose Of This Report

1.1 To provide the Area Committee with a summary of the Area Functions and Priority Advisory Functions for 2010/11.

2.0 Background Information

2.1 In 2009/10 the Executive Board agreed the number of functions to be delegated to the Area Committees. The Area Functions are included in the Council's Constitution (Part 3, section 3C), these are updated annually and presented to each of the 10 Committees.

2.2 This report does not propose any changes to the Terms of Reference for Area Committees or to their relationship to the Executive Board and its Members for 2010/11.

3.0 Main Issues

- 3.1 In 2009/10 Area Committees and service managers across the Council, delivered a programme of local service delegations across a wide range of service areas. The implementation of these has been taking place throughout the year.
- 3.2 This report does not propose any significant alterations to the number or scope of Area Functions delegated to Area Committees in 2009/10. The Area Committee Functions and Priority Advisory Functions were approved by the Executive Board in June 2009, this approval is to be rolled forward to 2010/11.
- 3.3 A summary of the functions to be rolled forward to 2010/11 is appended to this report. A full schedule of the Area Functions and Priority Advisory Functions for Area Committees for 2010/11 is currently being finalised and will be distributed to Committee Members in July 2010.
- 3.4 In order to assess the effectiveness of Area functions, a review will be undertaken in 2010/11 involving Area Committee Members, the responsible Service function leads and Area Teams.
- 3.5 The review will aim to identify progress to implement the functions; gain a better understanding in practical terms of how Area Committees can support service delivery at local level; gain an understanding of the challenges and opportunities they have encountered, and begin to understand how we can make the functions more realistic and deliverable moving forward. The review will also seek to identify further service areas where delegated powers could be assigned to the Area Committees in future.

4.0 Implications For Council Policy and Governance

- 4.1 The work described in this report and the recommendation fits with existing Council policy and governance arrangements. Area Committees' Executive Functions are exercised concurrently by Area Committees, the Executive Board and by Directors under the officer delegation scheme (executive functions).
- 4.2 Decisions taken by Area Committees, in relation to executive functions, remain subject to call in.
- 4.3 Officers will provide proper advice and support to Area Committees and their Chairs to ensure that delegated Executive Functions continue to be exercised in accordance with the Area Committee Procedure Rules.

5.0 Legal and resource implications

- 5.1 The budgets to deliver the 2010/11 Area Functions, were agreed by Full Council on 24th February 2010.
- 5.2 Any proposed changes to resources relating to Area Functions would need to be made in consultation with the relevant service Director/Chief Officer(s) and with the agreement of the Area Committee and Executive Board, where appropriate.

5.3 There are no new resource or legal implications arising from the proposed extended priority advisory functions of the Area Committees.

6.0 Conclusions

6.1 In 2009/10 the Executive Board agreed the number of functions to be delegated to the Area Committees. The Area Functions are included in the Council's Constitution (Part 3, section 3C), these are updated annually and presented to each of the 10 Committees.

6.2 There are no significant changes proposed to the Area Functions approved by the Executive Board in 2009/10. It has therefore been agreed that this approval is extended to 2010/11.

6.3 In order to assess the effectiveness of Area functions, a review will be undertaken in 2010/11 involving Area Committee Members, the responsible Service function leads and Area Teams.

7.0 Recommendations

7.1 The Inner South Area Committee is asked to note:

7.1.1 The summary of approved the Area Functions and designated priority functions for 2010/11 which are appended to this report.

Background Papers

- Area Committees Terms of Reference
- Council Constitution

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Well-Being Schedule	
Function	
To promote and improve the economic, social and environmental well-being of the Committee's area.	To take decisions about, and monitor activity relating to the use of the annual capital and revenue allocation to each Committee.

Area Functions Schedule	
Function	
Community Centres	<p>In relation to each community centre identified by the Director of Environment and Neighbourhoods as within the Committee's area, to:</p> <ul style="list-style-type: none"> • oversee controllable revenue budgets, operational arrangements and the use of the centres; • agree and implement a schedule of charges and discounts for directly managed centres; • make asset management and investment proposals to ensure the portfolio is sustainable and meets local needs.
Community Environmental Officers (CEO) and Community Environmental Support Officers (CESO)	In relation to the Committee's area, to agree priority areas for and deployment of CEOs and CESOs.
CCTV	To maintain an overview of the service in the Committee's area and receive regular information about it.
Neighbourhood Management Co-ordination	<p>In relation to the Committee's area:</p> <ul style="list-style-type: none"> • to agree priority neighbourhoods (through the approval of the Area Delivery Plan); and • to agree and monitor Neighbourhood Improvement Plans for the Committee's area.

Priority Advisory Functions

Role	Summary
Community Engagement	Each Committee will agree a local community engagement plan based on an agreed template to ensure consistency across the city. Information on how Area Committees have delivered on their community engagement plans, will be included in an annual report to the Executive Board, which outlines achievements from the previous year to deliver the Area Delivery Plans, and future priorities.
Changes for 2010/11	No change to role of Area Committees.
Community Greenspace	<p>This covers 73 community parks vested with the Parks and Countryside Service. These include a wide variety of recreation facilities, sports pitches, play areas, formal and informal horticultural features.</p> <p>Area Committees will influence the development and use of community parks and be consulted about proposals for the development and use of them, for example proposals for refurbishment and installation of new play equipment.</p>
Changes for 2010/11	No change to role of Area Committees.
PCSOs, Neighbourhood Policing Teams and Multi Agency Crime and Grime Operations	This covers the deployment of PCSOs, the work of Neighbourhood Policing Teams (which are now aligned to ward and Area Committee boundaries) and multi agency crime and grime initiatives to tackle local priorities and hot spots. The arrangements enable staff to work more closely together on the ground and improve consultation with and reporting arrangements to the Area Committees.
Changes for 2010/11	No change to role of Area Committees.
Environmental Action Teams	<p>Three area based teams of 20 staff working across the City, are responsible for a range of neighbourhood related enforcement activities including noise nuisance, waste in gardens, overgrown vegetation, littering, placards, A-boards, graffiti, waste from domestic and commercial bins, drainage, pest control. The teams will carry out the enforcement and preventative work, rather than the litter picking, waste collection role which is done by other staff.</p> <p>Area Committees will receive regular reports about</p>

	<p>this new combined service and be able to influence service planning and local priorities for action based on local knowledge about issues and hotspots. Operational policies will be created for Leeds, but the priority afforded these could be influenced by local issues, such as littering and bin yards. Close working arrangements will be developed with the newly established Community Environmental Officers (CEO)/Community Environmental Support Officers (CESO).</p>
Changes for 2010/11	No change to role of Area Committees. Links to closer working with new Community Environmental Officers (CEO) /Community Environmental Support Officers (CESO)
Street Cleansing	<p>This covers teams of staff and specialist equipment to provide mechanical sweeping of adopted carriageways and footpaths, manual litter picking and litter bin emptying.</p> <p>Area Committees will be regularly presented with information about the services in their area and given opportunities to influence service planning and local priorities and hotspots. This would be primarily based on ward level discussions with Elected Members. Priority will be given in the forthcoming review to how this service can be delegated.</p>
Changes for 2010/11	No change to role of Area Committees
Grounds Maintenance	<p>This covers various elements of maintenance work including grass cutting, shrub and rose bed maintenance and hedge maintenance. There are currently two contracts for Grounds Maintenance, which will end in February 2011. Members have been consulted on the new specifications and contract packaging. Regular client/contractor meetings take place to address both operational and financial issues relating to the delivery of the contracts, where concerns / issues raised by Members are fed in.</p>
Changes for 2010/11	No change to role of Area Committees.
Highways Maintenance	<p>Area Committees will be asked to Comment on annual and forward programme of planned maintenance of local roads, on traffic management proposals affecting local roads and minor maintenance schemes to keep highway safe.</p>
Changes for 2010/11	No change to role of Area Committees.
Local Children and Young	Area Committees will continue to influence the

People Plans	<p>strategic direction of actions within the area delivery plan in relation to the 5 Every Child Matters outcomes and local need.</p> <p>The committees will have a local democratic oversight, demonstrated by endorsing the plan and local priorities identified within it. Committees will have a monitoring function, ensuring the 5 Every Child Matters outcomes and the improved integration of children's services are embedded as part of the delivery objectives of the Children Leeds Area Partnership expressed through Area Delivery plans and extended service cluster plans.</p>
Changes for 2010/11	<p>No change to role of Area Committees. Key issues for Area Committees to be aware of: New Children Trust arrangements The role of the Leeds Safeguarding Children Board</p>
Health and Well Being. (including Adult Social Care)	<p>As part of their responsibility to promote local well being, Area Committees have an important role in helping to improve health and tackling health inequalities by ensuring coordinated and focused activity across Council services and with key partners such as the Leeds PCT at the local level. Adult Services and the PCT are organising their resources to work more effectively at a local level helping Area Committees through regular reporting arrangements to influence local priorities and action, and monitor the health and well-being targets linked to the Leeds Strategic Plan.</p>
Changes for 2010/11	No change to role of Area Committees
Area Based Regeneration Schemes and Town and District Centre Projects	<p>Also consistent with the promotion of well-being, Area Committees will have a role in relation to influencing, assisting and endorsing key aspect of area based regeneration schemes and town and district centre projects. They will be supported in this by officers in the Regeneration Service.</p>
Changes for 2010/11	<p>No change to role of Area Committees. Clearer distinction will be made in future between schemes where the committee has an influencing role, and those where their role is consultative only.</p>
Conservation Area Reviews	<p>This function covers a programme of reviews in 17 designated conservation areas commencing 2008/09 – to 2010/11. In each case to assess its special character, to propose any changes to its boundary and</p>

	to make proposals for its management. Area Committees agreed reviews in these areas and ward members have been directly involved in consultation work.
Changes for 2010/11	<p>No change to role of Area Committees</p> <p>Key issues for Area Committees to be aware of: Of the 17 conservation area reviews agreed, the final 7 will be completed in the 1st quarter of 2010/11. There is an opportunity for Area Committees to fund a continuation of the programme beyond what has been currently been agreed.</p>
Advertising on Lampposts	Propose that function is suspended until April 2012
Changes for 2010/11	<p>The council had agreed a 15 year contract for the installation of advertising on lamp posts in 2008. A 20% share of the income generated from this contract was due to come back to Area Committees to support local priorities. However, in February 2009 the company awarded the contract went in to administration. During the liquidation process, the hoardings on lamp posts were sold to a new company, City-ads Leeds, who will operate a much reduced service on an interim basis until a more permanent arrangement is put in place.</p> <p>A new company to deliver this contract will be selected through a competitive tender process, with the contract commencing around December 2011. The delay in tendering for the renewal of the contract is to enable the advertising market to recover from the economic downturn and thereby yield the Council (and Area Committees) with the best possible financial return.</p> <p>City-ads is a fledgling business, aspiring to build their advertising portfolio against an extremely difficult economic backdrop for the industry. An income share arrangement has been agreed but the returns are not expected to be significant. Initial indications are that the Council will receive around £300 per quarter, rising to around £1,000 per quarter as the business grows over the next 12months.</p> <p>It is therefore proposed that this function is suspended until April 2012 when a new contractor has been agreed, as the administrative costs of dividing the limited income that will be received to each of the 10 committees, is highly likely to outweigh the actual</p>

	return that each committee will receive.
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Originator: Guy Close

Tel: (0113) 247 4356

Report of the Chief Democratic Services Officer

South (Inner) Area Committee

Date: 22nd June 2010

Subject: Local Authority Appointments to Outside Bodies

Electoral Wards Affected:
 Beeston and Holbeck
 City and Hunslet
 Middleton Park

Ward Members consulted
 (referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

This report outlines the procedures for Council appointments to outside bodies, and the Committee is requested to consider and appoint to those bodies listed at Appendix 2 to the report.

1.0 Purpose of this Report

1.1 This report outlines the Area Committee's role in relation to Elected Member Appointments to Outside Bodies and asks the Committee to:

- Agree the nominations to those organisations which fall to the Committee to make an appointment to.

2.0 Background

2.1 In April 2004 Full Council agreed that in future Elected Member appointments to Outside Bodies should be undertaken by a constituted body of Elected Members and that appointments to all outside bodies should, where appropriate, be made with due regard to proportionality within the law.

- 2.2 Attached at Appendix 1 is the agreed Appointment Procedure Rules¹ that have been adopted by Full Council. The procedure addresses previous concerns raised by Elected Members relating to proportionality; introduces appointment categories; and places responsibility for appointment clearly with Elected Members both through this Committee and the Member Management Committee.
- 2.3 The Member Management Committee has responsibilities for Council Appointments to Outside Bodies and for exercising decision making in the following areas:
- Considering requests from all Outside Organisations seeking Elected Member representation
 - Determining the category of appointment which will govern which Committee will make the appointments
 - Making Elected Member appointments to Outside Bodies within the Strategic and Key Partnership category.
- 2.4 Full Council has agreed that due to the large number of organisations seeking Council representation, appointments within the Community and Local Engagement Category will be considered and approved by Elected Members serving on the relevant Area Management Committee.
- 2.5 In July 2004 the Member Management Committee met to consider allocation of appointments to each Area Committee. Attached at Appendix 2 are those that have been determined should be made by this Area Committee.
- 2.6 One of the delegated Member appointment functions which Area Committees had previously been asked to exercise was making Elected Member appointments to the Boards of Housing Management Arms Length Management Organisations. However, on the recommendation of the Executive Board, the Member Management Committee at its meeting on 22nd December 2006 resolved that in future appointments to the re-structured ALMO Boards (down from 6 to 3, with smaller numbers of Directors) would be made by the Member Management Committee itself, hence these appointments no longer appear in the schedule of appointments at Appendix 2.

3.0 The Appointment Procedure - Community and Local Engagement Category

- 3.1 The Area Committee must first consider whether it is appropriate for an appointment to be of a specific office holder² either by reference, if this is available, to the constitution of the outside body concerned or in the light of any other circumstances as determined by the Area Committee. Such appointments will then be offered on this basis.
- 3.2 Nominations will then be sought for the remaining places, having regard to trying to secure an overall allocation of places which reflects the proportion of Members from each Political Group on the Area as a whole.

¹ This Procedure is now incorporated into the Council's Constitution

² For example it may be considered necessary or otherwise appropriate to appoint a specific Ward Member

- 3.3 All appointments are subject to annual change unless otherwise stated in the constitution of the external organisation. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.
- 3.4 Elected Members³ will fill all available appointments but it is recognised that Party Groups may not wish to take up vacancies which are made available to them. In such circumstances vacancies will be notified to the Area Committee and agreement sought as to whether the vacancy will be filled.
- 3.5 A vacancy occurring during the municipal year will normally be referred to the Area Committee for an appointment to be made, having regard to the principles as described above.
- 3.6 Area Committees may review the list of organisations to which they are asked to make appointments at any time and make recommendations to the Member Management Committee.

4.0 Appointments 2010/11

Belle Isle Elderly Winter Aid

Belle Isle Elderly Winter Aid is a registered charity (701895), founded in 1986. Their aim is to assist older people to remain living in their homes for as long as possible. This is done by providing activities and services to address the issues and problems, which older people say affect their quality of life and their ability to manage to maintain independence and continue to live at home.

This is an annual appointment and the Council's current representative is Councillor Driver.

Belle Isle Tenant Management Organisation (BITMO)

In 1991, Leeds City Council established the Belle Isle North Estate Management Board (EMB) in partnership with local tenants. The EMB only managed the north of Belle Isle - which benefited with investment via the Estate Action programme in the late 1980s and early 1990s. The southern half of the estate remained largely unimproved and required major improvements. The consultation and the subsequent creation of the six ALMOs in Leeds began a debate about the future of the EMB, and of the future of the whole of the Belle Isle area.

From the time that the estate was built until the 1980s Belle Isle had been one area. In 1984 the Council decentralised the housing service, and created a larger number of smaller community based housing management areas. This led to the creation of the Belle Isle North and Belle Isle South housing areas. It had always been the hope of

³ Section 249 Local Government Act 1972 states that Aldermen and Honorary Freemen may attend and take part in civic ceremonies but do not have the right to attend Council/committee meetings or receive any allowances or payments under a Members Allowance Scheme. This establishes the principle that such persons should not to be treated as Councillors, and therefore cannot be appointed to outside bodies in place of a Councillor if the request from an organisation is for a Councillor

the EMB to bring together the north and south parts of Belle Isle back into one housing area.

Over a period of five years, a group of tenants on the Belle Isle Estate worked towards tenant management for the whole area. The formation of the Belle Isle Group (B.I.G.) led to the eventual serving of a 'Notice to Manage' and the establishment of the Belle Isle Tenant Management Organisation (BITMO).

In order to achieve full TMO status the organisation had to consult with local residents, and make sure that the local community was in support of the idea. The result of the ballot that took place showed that 94% of the people who voted were in favour of local Tenant Management. Consequently, the unification of the estate and the creation of the new organisation took place in October 2004.

Belle Isle Tenant Management Organisation is the biggest Tenant Management Organisation outside London, and is responsible for more than 2000 homes and employs 32 members of staff.

These are annual appointments and the Council's current representative is Councillor Blake with the remaining position currently vacant.

Holbeck Elderly Aid

Holbeck Elderly Aid is a registered charity (1075934) working with older people (60+) in the community. Its aims are to promote independent living, improved quality of life and prevention of social isolation. The charity is one of the Neighbourhood Network schemes for older people.

This is an annual appointment and the Council's current representative is Councillor Ogilvie.

Middleton Elderly Aid

Middleton Elderly Aid is a registered charity (1100601) which supports the older adult residents of Middleton, to enable them to live safely and independently in their own homes. The charity provides social activities, such as luncheon clubs, trips and outings and home services, including handyperson jobs, gardening, etc.

This is an annual appointment and the Council's current representative is Councillor Blake.

ALMO Inner South Area Panel

Although the appointments to the ALMO Board of Directors are now made by the Member Management Committee (see Paragraph 2.6), the Area Committee appoints to the ALMO Area Panels.

The Area Panels have two main roles.

- Ensuring that the organisation is providing a good service to its customers; and
- Delivering environmental and community safety schemes that benefit its customers.

The panels have a wide responsibility that is set out in their Terms of Reference including:

- Business and Delivery Plans
- Tenant Inspections
- Performance
- Tenant Participation
- Tenancy Management
- Repairs and Improvements
- Lettings
- Tenant Satisfaction
- Staffing
- Service Development.

Although generally the panels will be monitoring and measuring the organisation's performance across these headings they will, in time, get involved in more detailed work such as:

- Consulting on contracts for Grounds Maintenance and Repairs
- Recommending priorities for inclusion in Business Plan
- Leading a tenant Inspection
- Developing strategies for Hard to Reach Groups
- Be involved in deciding how to enforce tenancy conditions
- Participating in contract evaluation
- Making recommendations for Local Lettings Policies
- Recommending changes in service delivery
- Getting involved in induction of new staff.

These are annual appointments and the Council's current representatives are Councillors Iqbal and Ogilvie.

District or Area – Based Partnerships

In November 2008, the Council's Member Management Committee agreed that Member appointments to District and area – based partnerships should be categorised under the Appointments to Outside Bodies Procedure Rules (see Appendix 1) as 'Community and Local Engagement' appointments, to be made by the relevant Area Committee. For governance and administration purposes, it has been decided to review these appointments annually, and details of this Committee's current appointments are set out later in the report.

At present, there are a number of area based partnership groups established as part of Leeds Initiative – the local strategic partnership.

These are:

- Divisional Community Safety Partnerships
- Area Children’s Partnerships
- Area Health & Social Care Partnerships
- Area Employment Enterprise and Training Partnerships

There are three of each of these theme based district partnership groups for the City, all broadly co-terminus with the three Area Management wedges of Leeds City Council. The exception to this is the Area Children’s Partnerships, where there are to be five, corresponding to the former five Area Management wedges across the City.

These partnership groups have requested that each Area Committee in their patch nominate a local elected Member representative (or ‘ champion ’) to participate in the work of the partnership and act as the link between the partnership and the Area Committee.

Local, area - based partnerships make an important contribution in determining the local actions that can be taken to support the delivery of the strategic outcomes and improvement priorities set out in the Leeds Strategic Plan. The broad commitments and actions of these local partnerships are captured in each Area Committee’s Area Delivery Plan (ADP), and they are accountable to the Area Committees for these commitments. The accountability and feedback to Area Committees will be through the regular monitoring reports on each ADP and through an annual report from the partnership group to each Area Committee. The Area Management Teams will support local Member involvement and facilitate Member representatives to raise any issues at their Area Committee as appropriate. It is further proposed that the minutes of all such partnership meetings are available to all Area Committee Members.

There is an expectation that Area Committee representatives will share their knowledge and intelligence of the area, to help shape and determine the priorities and action plans of the partnerships, ensuring they are complimentary and supportive of the Area Committees’ ADPs. Direct participation by elected Members on these local partnerships will strengthen the role of Members and their voice as ‘community champions’ within our partner agencies, and overcome any perceived ‘democratic deficit’ there may have been. Elected Members participation will also help build the links between local partnership working and the work of the Council through the Area Committees.

The Committee’s current designated partnership representatives, or ‘ champions ’, are as follows:

- Divisional Community Safety Partnership – Councillor Blake
- Area Children’s Partnership – Councillor Gabriel
- Area Health and Social Care Partnership – Vacancy
- Area Employment, Enterprise and Training Partnership – Councillor Driver.

Members are requested to review the above appointments, and to re-appoint, or appoint a new Member, in respect of each Partnership.

5.0 Recommendation

- 5.1 The Area Committee is asked to confirm the nominees to work with the Outside Bodies and the four District or area-based Partnerships identified in the Schedule at Appendix 2, having regard to the Appointment Procedure Rules outlined in this report and detailed at Appendix 1.

Background Papers

Appointment Procedure Rules - Appendix 1 (attached)

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APPOINTMENTS TO OUTSIDE BODIES PROCEDURE RULES

1.0 Scope

- 1.1 These Procedure Rules relate to those external organisations and partnerships (referred to as *Outside Bodies*) which have requested the Council to appoint an Elected Member (or suitable nominee¹) to them
- 1.2 For the avoidance of doubt, these Procedure Rules do not apply to appointments to Joint Committees/authorities which are reserved to Council. These are listed separately in Part Three (Section 1) of the Constitution - Responsibility for Local Choice Functions.
- 1.3 Additionally it is recognised that, often at a local level, individual Elected Members may be personally approached to attend meetings of a variety of organisations in their personal capacity rather than in their capacity as a Councillor. Such instances are not covered within the scope of these Procedure Rules

2.0 Determination of Outside Bodies to which an Appointment should be Made

- 2.1 The Chief Democratic Services Officer will maintain a list of all Outside Bodies to which the Council appoints an Elected Member.
- 2.2 Each year the Member Management Committee will review the list of notified Outside Bodies and will determine whether the Council should make/continue to make an appointment to those bodies.
- 2.3 Determination will be based on one or more of the following criteria being met:
 - the proposed appointment is a statutory requirement;
 - the proposed appointment would be consistent with the Council's policy or strategic objectives; and/or
 - the proposed appointment would add value to the Council's activities.
- 2.4 Requests to make an appointment received after such an annual review will be similarly referred to the Member Management Committee for determination by reference to the same criteria.

3.0 Determination of how an Appointment should be made

- 3.1 Where an organisation is deemed to have met one or more of these criteria, the Member Management Committee will allocate it into one of the following categories.
 - **Strategic and Key Partnerships** – participation contributes to the Council's strategic functions, priorities and community leadership role.

¹ Which shall include an appointment of an individual, who is not an elected member, made upon the nomination of an elected member when such a nomination is a requirement of statute and/or the Trust Deed of a registered charity.

Appointments to Outside Bodies Procedure Rules

- **Community and Local Engagement** – not necessary to fulfil strategic or key partnership role but, nonetheless, beneficial in terms of leading, engaging and supporting the community from an area or ward perspective
- 3.2 Where an Outside Body has been categorised as **Strategic and Key Partnership**, appointment to it will be made by the Member Management Committee.
- 3.3 Where an Outside Body has been categorised as **Community and Local Engagement**, appointment to it will be made by the appropriate Area Committee.
- 3.4 Where it is not clear as to which particular Area Committee should make an appointment, the Member Management Committee will refer the request to the relevant Area Committee Chairs who will determine which is the appropriate Area Committee to make the appointment. This will be reported to the next meeting of the Area Committee.

4.0 The Appointment Procedure

Strategic and Key Partnerships

- 4.1 The Member Management Committee will first consider whether it is appropriate for an appointment to be of a specific office holder² either by reference to the constitution of the outside body concerned or in the light of any other circumstances as determined by the Member Management Committee. Such appointments will then be offered on this basis.
- 4.2 Nominations will then be sought for the remaining places. The Member Management Committee should have regard to a Member's current interests prior to making any appointment. The Member Management Committee will have regard to the principle of securing an overall allocation of places which reflects the proportion of Members from each Political Group on the Council as a whole.
- 4.3 All appointments are subject to annual change unless otherwise stated in the constitution of the external organisation. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.
- 4.4 Elected Members³ will fill all available appointments but it is recognised that Party Groups may not wish to take up vacancies which are made available to them. In such circumstances vacancies will be notified to the Member Management Committee and agreement sought as to whether the vacancy will be filled

² For example it may be considered necessary or otherwise appropriate to appoint a specific Executive Board Member

³ Section 249 Local Government Act 1972 states that Aldermen and Honorary Freemen may attend and take part in civic ceremonies but do not have the right to attend Council/committee meetings or receive any allowances or payments under a Members Allowance Scheme. This establishes the principle that such persons should not to be treated as Councillors, and therefore cannot be appointed to outside bodies in place of a Councillor if the request from an organisation is for a Councillor

- 4.5 A vacancy occurring during the municipal year will normally be referred to the Member Management Committee for an appointment to be made, having regard to the principles as described above.
- 4.6 The Assistant Chief Executive (Corporate Governance) will have Delegated authority to make an appointment in the following circumstances:
- (i) where an appointment has been agreed by the Member Management Committee as a Whips nominee and the appropriate group Whip subsequently submits a nomination;
 - (ii) where a group Whip wishes to replace a Member previously approved by the Member Management Committee with another Member of the same group; and/or
 - (iii) where an organisation requires an appointment prior to the next meeting of the Member Management Committee, subject to this appointment being agreed by all Group Whips or their nominee.

That any instances of this delegation being used be reported to the next meeting of the Member Management Committee

Community and Local Partnerships

- 4.7 The Area Committee will first consider whether it is appropriate for an appointment to be of a specific office holder⁴ either by reference to the constitution of the outside body concerned or in the light of any other circumstances as determined by the Area Committee. Such appointments will then be offered on this basis.
- 4.8 Nominations will then be sought for the remaining places, having regard to trying to secure an overall allocation of places which reflects the proportion of Members from each Political Group on the area as a whole.
- 4.9 Elected Members⁵ will fill all available appointments but it is recognised that Party Groups may not wish to take up vacancies which are made available to them. In such circumstances vacancies will be notified to the Area Committee and agreement sought as to whether the vacancy will be filled.
- 4.10 All appointments are subject to annual change unless otherwise stated in the constitution of the external organisation. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.
- 4.11 A vacancy occurring during the municipal year will normally be referred to the Area Committee for an appointment to be made, having regard to the principles as described above.

⁴ For example it may be considered necessary or otherwise appropriate to appoint a specific Ward Member

⁵ Section 249 Local Government Act 1972 states that Aldermen and Honorary Freemen may attend and take part in civic ceremonies but do not have the right to attend Council/committee meetings or receive any allowances or payments under a Members Allowance Scheme. This establishes the principle that such persons should not be treated as Councillors, and therefore cannot be appointed to outside bodies in place of a Councillor if the request from an organisation is for a Councillor

Appointments to Outside Bodies Procedure Rules

- 4.12 Area Committees may review the list of organisations to which they are asked to make appointments at any time and make recommendations to the Member Management Committee.
- 4.13 The Assistant Chief Executive (Corporate Governance) will have Delegated authority to make an appointment where an organisation requires an appointment prior to the next meeting of the relevant Area Committee, subject to all Members of that Area Committee being consulted on the proposals.
- 4.14 That any instances of this delegation being used be reported to the next meeting of the relevant Area Committee

Support for Elected Member Appointees To External Organisations

Lead officer: A lead officer will be identified by the Chief Democratic Services Officer in consultation with the relevant Director for all relevant appointments in the Strategic and Key Partnerships category .

This officer will work closely with the appointed Member(s) to provide briefings and support. Further advice will also be offered by the Chief Finance Officer and/or the Chief Officer (Legal Licensing and Registration) as appropriate.

Briefings: For organisations in the Community and Local engagement category, a lead officer will not be allocated unless the Director and/or relevant Executive Member for the service area deem that this will be beneficial. However, the representative may still seek support and briefings from Council officers.

Induction: Partner/external organisations are expected to provide an induction into their affairs for newly appointed Council representatives. In the case of Strategic and Key Partnership Category appointments it is the lead officer's responsibility to ensure that an induction is arranged.

Area Committee Appointments to Outside Bodies (South Inner) - Appendix 2

Outside Body	Charity /Trust	No of Places	Review Date	No of places to review	Current appointees	Clr Y/N	Review Period	Group
Belle Isle Elderly Winter Aid	Yes	1	Jun-10	1	Geoff Driver	Y	Annual	Lab
Belle Isle Tenant Management Organisation (BITMO)	No	2	Jun-10	2	Vacancy	Y	Annual	Lab
			Jun-10		Judith Blake	Y	Annual	Lab
Holbeck Elderly Aid	Yes	1	Jun-10	1	Adam Ogilvie	Y	Annual	Lab
Middleton Elderly Aid	No	1	Jun-10	1	Judith Blake	Y	Annual	Lab
Inner South ALMO Area Panel Valley Homes Leeds Aire	No	2	Jun-10	2	Mohammed Iqbal	Y	Annual	Lab
			Jun-10		Adam Ogilvie	Y	Annual	Lab
District Community Safety Partnership	No	1	Jun-10	1	Judith Blake	Y	Annual	Lab
Area Children's Partnership	No	1	Jun-10	1	Angela Gabriel	Y	Annual	Lab
Area Health and Social Care Partnership	No	1	Jun-10	1	Vacancy	Y	Annual	Lab
Area Employment, Enterprise and Training Partnership	No	1	Jun-10	1	Geoff Driver	Y	Annual	Lab
		11		11		11		

Number of places 11
 Places held pending review 11
 Places currently filled beyond June 10 0
 Number of places to fill 11

Number of Members in the Committee Area	9	Percentage of Members on the Committee	Notional Places Allocated
Labour	9	100	11.00
Liberal Democrat	0	0	0.00
Conservative	0	0	0.00
<i>Other to list</i>			
Total	9		11

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Originator:
Stacey Campbell
Tel: 2243470

Report of the Director of Environment and Neighbourhoods

Report to: Inner South Area Committee

Date: 22nd June 2010

Subject: Dog Control Orders

<p>Electoral Wards Affected: Beeston and Holbeck City and Hunslet Middleton Park</p> <p><input type="checkbox"/> Ward Members consulted (referred to in report)</p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p>	
<p>Council Function <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input type="checkbox"/></p>	<p>Delegated Executive Function not available for Call in Details set out in the report <input type="checkbox"/></p>

Executive Summary

This report provides information to area committees with regards to the Council's proposals to introduce Dog Control Orders in the City.

1.0 Purpose Of This Report

1.1 To seek feedback on the proposals to introduce Dog Control Orders across the City and inform committees of the consultation process with regards to these proposals.

2.0 Background Information

2.1 During 2008/2009, the Scrutiny Board (Environment and Neighbourhoods) conducted a review on the Enforcement of Dog Fouling and issued a Statement in February 2009 setting out its conclusions and recommendations. One of the recommendations stipulated exploring the use of Dog Control Orders in the City.

2.2 Dog Control Orders are available under Section 55(1) of the Clean Neighbourhoods & Environment Act 2005, which states:-

“A primary or secondary authority may in accordance with this Chapter make an order providing for an offence or offences relating to the control of dogs in respect of any land in its area to which this Chapter applies.”

At present, Leeds has one Control Order in place and this relates to dog fouling.

- 2.3 There are a number of additional control orders that can be created under Section 55 of the Act. These are:-
- 2.4.1 **Dog on Lead** (ensuring a dog is kept on a lead at all times).
 - 2.4.2 **Dog on Lead by Direction** (offence of not putting a dog on a lead when directed by an authorised officer).
 - 2.4.3 **Dog Exclusion** (offence of permitting a dog to enter land from which it is excluded).
 - 2.4.4 **Dog Specified Maximum** (offence of taking more than a specified number of dogs on to land).
- 2.4 Currently, where a person is found committing an offence of dog fouling, they will be issued with a fixed penalty notice. If they fail to pay the fixed penalty, the council will prosecute them for the offence. Such an offence is punishable upon conviction by a maximum fine of up to £1000.
- 2.5 A Multi Agency Project Board was set up to consider options for adopting Dog Control Orders and to develop an action plan for progressing the Orders. The Board is made up of representatives from Health and Environmental Action Service, Legal Services, Environmental Services (Streetscene), Education Leeds and Strategic Landlord (on behalf of the ALMO's).
- 2.6 Due to resource constraints faced by all Project Board Members, it was determined that Dog Control Orders will be implemented in a two stage process, to facilitate early delivery of the overall project. Phase 1 of the project will include the following proposals:-
- 2.6.1 **Dog Specified Maximum** – The Council is proposing to limit the number of dogs walked by an individual to 6.
 - 2.6.2 **Dog on Leads By Direction Order** - This order will be underpinned by staff guidance stipulating the circumstances when a Direction would be given, for example if a dog was causing a nuisance.
 - 2.6.3 **Dog Exclusion Orders**- The city wide schedule can be found on the Council's website. However the proposals with the Inner South Committee Area are as follows:-

Site Name	Park Name	Ward
Cross Flatts Park	Cross Flatts Park Playground	Beeston & Holbeck
Cross Flatts Park	Cross Flatts Park Jnr Playground	Beeston & Holbeck
Magpie Lane	Millbeck Approach	Morley South
Magpie Lane	Wide Lane	Morley South
Beggars Hill	Elland Road/Beggars Hill Playground	Beeston & Holbeck
Hunslet Moor	Hunslet Moor Playground	City & Hunslet
Holbeck Moor	Holbeck Moor Playground	Beeston & Holbeck
Hunslet Lake	Hunslet Lake Playground	City & Hunslet
Pepper Road Recreation Ground	Pepper Road Playground	City & Hunslet
Ring Road Middleton	Middleton Way	Middleton Park
Windmill Road Rec.	Windmill Road Rec Playground	Middleton Park
Grove Road Recreation (Hunslet)	Church Street Playground	City & Hunslet
Craymore Rise	Cranmore Rise	Middleton Park
Trentham Street POS	Trentham Street Play Area	City & Hunslet
	Tunstall Road Playground	City & Hunslet
Middleton Park	Middleton Park Playground	Middleton Park
	Duncombe Street	City & Hunslet

- 2.7 The timescale for Phase One of the project will be winter 2010. Phase Two will be considered in summer 2011.
- 2.8 Prior to introducing any Dog Control Orders, the legislation stipulates that Local Authorities must undertake a minimum 6 week consultation process. The authority also advertises its intention in the media. To facilitate the consultation process, Health and Environmental Action Service has developed a website (www.leeds.gov.uk/dogs) which contains information on the proposals and an online survey for responses to the consultation. Hard copies of the survey are also available if needed. The website will be promoted through the media and a poster campaign.

3.0 Main Issues

- 3.1 Where a person is found committing an offence in breach of a dog control order they may be issued with a fixed penalty notice. If they fail to pay the fine, the council will prosecute them for the offence. Such an offence is punishable upon conviction by a maximum fine of up to £1000. The Council will also apply to the Courts for costs, though this is at the discretion of the courts.
- 3.2 The outcome of the consultation process will shape the proposals and determine a way forward with the Orders. The proposals are completely new to the City and are therefore likely to stimulate contrasting views, from both dog owners and none dog owners. The Council will assess and consider the responses through the Project Board, balancing any views with the overall project objective of promoting responsible dog ownership.
- 3.3 The Dog Specified Maximum Control Order proposal may encourage responses from Dog Walking Businesses in the City, however ad-hoc feedback to date has noted that most businesses of this type currently do not walk more than four dogs at one time, due to difficulties controlling the dogs and picking up faeces.

4.0 Implications for Council Policy and Governance

4.1 The decision to implement any Orders would through Delegated Executive Function.

5.0 Legal and Resource Implications

5.1 Adopting the new legislation has legal implications and the Section Head of Regulatory and Enforcement in the Council's Legal Services section is steering this aspect of the project.

5.2 There are resource and financial implications identified around signage for the Orders. Also, any orders agreed upon will be enforced by existing members of staff – no additional resources have been identified to enforce the orders.

5.3 As referred to in 2.6 above, the Dog Control Order Project has been split into two phases. It is proposed, in Phase 2, to consider extending Exclusion Orders to cover other land affected by dog fouling, such as Schools and Sports Pitches. However due to the vast amount of areas that could potentially be affected by such proposals, more time is required to identify the land and consider options for signing such land, as some land of this type does not have obvious boundaries.

5.4 Proposals to identify land where dogs have to be kept on leads at all times will also be explored under Phase 2 of the project.

6.0 Conclusions

6.1 The proposals for the Orders are part of a Responsible Dog Ownership scheme being promoted by the Council. The problems created by irresponsible dog ownership, such as dog fouling and stray dogs, can be tackled using Dog Control Orders.

7.0 Recommendations

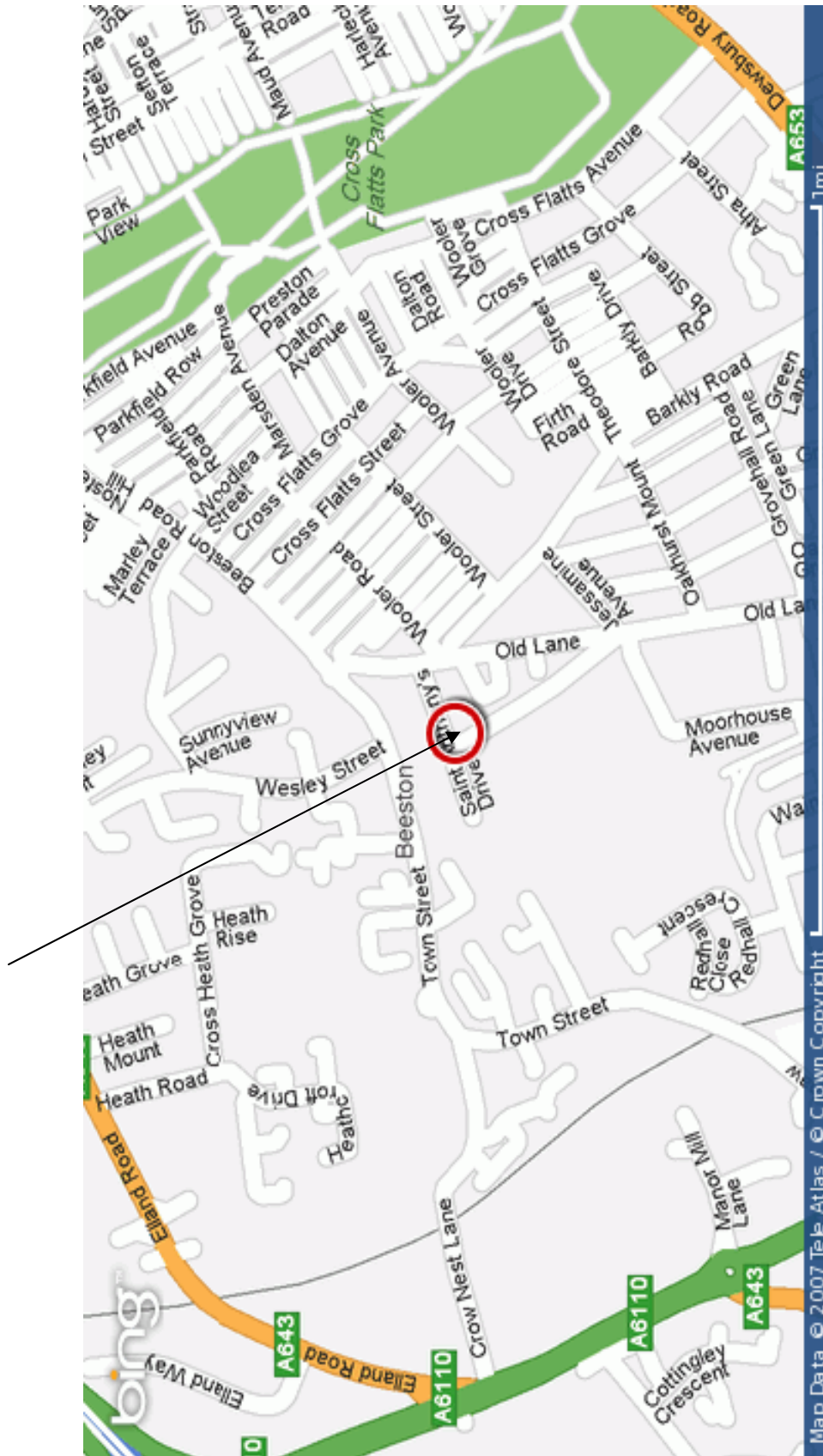
7.1 Members are asked to note and consider the proposals for Dog Control Orders contained within this report.

7.2 Members are invited to offer any comments on the proposals.

Background Papers

None

Hugh Gaitskell Primary School, Saint Anthony's Drive, Leeds, LS11 8AB



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